

Example of work-focussed CV

Personal details

Name Mathew Reid
Address 22 The Street, Christchurch 8042
Phone 123 4567
Mobile 123 123 12
Email matthew.reid@email.com

Personal objective

I am committed to finding work in the landscaping field. I have recently completed training in this area and am self-motivated, hard-working and reliable, with a range of practical labouring skills.

Work history

Mar 2009–Jun 2015: Labourer, Harveys Bricks and Blocklayers

Duties included:

- spreading sand and gravel
- laying a range of paving materials into various patterns
- heavy lifting
- driving a range of vehicles

Dec 2006–May 2008: Builders Labourer (casual), Robinson Walker Construction

Duties included:

- measuring to instructions
- cleaning and storage of tools
- assisting tradesmen with a range of tasks

Jun 2004–Dec 2004: Vineyard Labourer (seasonal), Beachcroft Orchard

Duties included:

- labelling, packing, cleaning sheds and equipment

Education and training

2002 Building and Landscaping Skills
six month course at Carrington Polytechnic
1998–2001 Christchurch Boys High School
School certificate passes in horticulture and art

Leisure interests

Landscaping, canoeing, computer design

Referees

Keith Harvey
Former manager
Harveys Bricks and Blocklayers
Christchurch
email: keith@bricks.co.nz

Mai Le Chan
Owner
Beachcroft Orchard
Henderson
email: mai@orchard.co.nz

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