

Youth Service

Continue or stop payments form



Work and Income
Te Hiranga Tangata

A service of the Ministry of Social Development

This form should be used when:

- Youth Service clients with no children are turning 18, or
- Youth Service clients with children are turning 20 and either
- they no longer need to get payments, or
- they want to keep getting their payments, or remain in the Youth Service if they are still in school, education or work-based learning, or
- they want to opt out of money management, or
- they want to transfer to a benefit from Work and Income.

Write your client number here. It can be found on your Community Services Card.

Client number

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Tell us your details

1

What is your full name?

First and middle names

Surname or family name

2

What date were you born?

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Day Month Year

Tell us how we can contact you

3

Where do you live?

Flat/House number Street name

Suburb

Town/City

4

Is your mailing address different from where you live?

No

Yes



Tell us your mailing address

5

How else can we contact you?

Tick the best way for us to contact you

Home phone	()	
Mobile phone	()	
Other phone	()	

HOW TO ANSWER Q3:
If you live in a rural area, flat/house number could include your: RAPID number, fire number, emergency services number.

HOW TO ANSWER Q4:
Mailing address can include a postal box (PO Box), rural delivery details, or C/O address.

HOW TO ANSWER Q5:
Please only give us contact details you would like us to use.

Payments

6

What type of payment do you get?



Tick the box that applies

Youth Payment or Young Parent Payment

Go to question 7

Another main benefit with my partner

Go to question 8

7

What do you need to happen to your payments?



Tick the box that applies

Leave the Youth Service and transfer to a benefit from Work and Income

Go to the Relationship section on page 3

Stop payments

Go to question 9

Continue my payments with Youth Service

Go to question 10

8

What do you need to happen?



Tick the box that applies

Leave the Youth Service

Go to the Relationship section on page 3

Continue in the Youth Service

Go to question 10

Stop payments

9

Tell us the reason your payments need to stop.



Tick the box that applies

I will be working

I am continuing study

I am going overseas

Other



Please tell us the reason below

Go to the Confirmation section on page 4

Continue payments

10

What education, training or work-based learning are you enrolled in?

11

When is your education, training or work-based learning due to end?

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Day Month Year

Relationships

Definition of a relationship for benefit purposes

Whether people are single or a couple affects eligibility for certain income assistance and the rate at which we can pay that assistance.

When we determine your entitlement to income assistance, we will consider you to be in a relationship if you are married, in a civil union, or in a de facto relationship, and have a degree of companionship.

By degree of companionship, we mean two people (of the same or opposite sex):

- are committed to each other emotionally for the foreseeable future and
- are financially interdependent on each other.

To give you a better idea of what we mean by this, think about whether:

- you live together at the same address most of the time
- you live separately but stay overnight at each other's place a few nights a week
- you share responsibilities, for example bringing up children (if any)
- you socialise and holiday together
- you share money, bank accounts or credit cards
- you share household bills
- you have a sexual relationship
- people think of you as a couple
- you give each other emotional support and companionship
- your partner would be willing to financially support you if you couldn't support yourself.

HOW TO ANSWER Q12:

Tick this statement to confirm you understand the definition of a relationship for benefit purposes.

If you do not understand what we mean by a relationship please leave this blank until you talk with your Youth Service provider.

12

Do you understand our definition of a relationship?

I understand the definition of a relationship for benefit purposes

13

Do you have a partner?

By 'partner' we mean someone you are in a relationship with. If you are not sure, please leave this section blank until you talk to your Youth Service provider.

No Yes

14

Do you have dependent children in your care?

No Yes ↓ Please provide details below

Child 1

Full name

Date of birth

Day Month Year

Relationship to you

Parent 1: Full name

Parent 2: Full name

Child 2

Full name

Date of birth

Day Month Year

Relationship to you

Parent 1: Full name

Parent 2: Full name

ATTACHMENT FOR Q14:

If you have more than two children, please write these details on a separate sheet of paper.

Your circumstances

15

Have your circumstances changed?

Changes to your circumstances can include if you:

- have a change in work situation (such as starting part-time, casual or full-time work, whether paid or unpaid)
- become self-employed/start to run a business
- have changes to my/our income or financial circumstances
- intend to travel overseas
- start/finish part-time or full-time study
- have changes to personal details (such as name, address or bank account number)
- have any other change that may affect my/our benefit entitlement or rate.

 No Yes

Tell us about your change of circumstances

16

Would you like to opt out of money management?

If you are transferring to a Work and Income benefit, and no longer have Youth Activity obligations, money management will stop.

 No

Go to the Confirmation section

 Yes

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Do you want your redirections to continue?

Your provider does not need to help you manage your money any longer. However, if you want your redirections to continue, you need to have a good reason.

 No Yes

Tell us about your change of circumstances

Confirmation

- I confirm that the information I have provided is true and complete.
- My Youth Service Provider has explained the changes relevant to me and I understand these.

Your name (print)

Your signature

Date

Day	Month	Year

Once the form is completed, your Youth Service provider should scan the form and send a task to the Youth Services Support Unit.