

Temporary Additional Support application form



MINISTRY OF SOCIAL DEVELOPMENT
TE MANATŪ WHAKAHIATO ORA

Temporary Additional Support helps with essential costs for a short time when you've tried everything you can think of, and still cannot pay for them.

Tell us about yourself

Write your Client number here. It can be found on your Community Services Card.

Client number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Tell us your details

1

What is your full name?

First and middle names

Surname or family name

2

What date were you born?

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Day Month Year

3

Where do you live?

Flat/House number Street name

Suburb

Town/City

HOW TO ANSWER Q3:

If you live in a rural area, flat/house number could include your RAPID number, fire number, emergency services number.

4

Is your mailing address different from where you live?

No

Yes



Tell us your mailing address

HOW TO ANSWER Q5:

Please only give us contact details you'd like us to use.

5

How else can we contact you?

Tick the best way for us to first contact you

Home phone	()	<input type="checkbox"/>
Mobile phone	()	<input type="checkbox"/>
Other phone	()	<input type="checkbox"/>

6

Do you live alone?

No



Please write below the names of the others you live with

Yes

First name

Surname or family name

Relationship to you

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Tell us about your income and assets

Tell us about income in the last 52 weeks? 7

ATTACHMENT FOR Q7:
Bring a copy of your business accounts.

INFORMATION FOR Q7:
In this application form, 'partner' means the person you are married to or in a civil union or relationship with, not a business partner.

Did you get income from any of the following sources in the last 52 weeks?

- Wages or salary No Yes
- Termination pay No Yes
- Redundancy pay No Yes
- Accident compensation (eg ACC) No Yes
- Income insurance (replacement/protection) No Yes Jointly with partner
- Farm or business income No Yes Jointly with partner
- Payments from self employment or contract work No Yes Jointly with partner
- Interest from savings, investments, or bonds No Yes Jointly with partner
- Dividends from shares, unit trusts, or managed funds No Yes Jointly with partner
- Income from rents No Yes Jointly with partner
- Payments from boarders or flatmates No Yes Jointly with partner
- Child Support payments No Yes
- Other income for a child No Yes
- Maintenance payments No Yes
- Payments from a former partner No Yes
- Student Allowance, scholarship, or Student Loan living cost payments No Yes
- Overseas pension, benefit or allowance payments No Yes
- Other superannuation or retirement scheme income (government or private) No Yes
- Income from an estate, if you've inherited money No Yes Jointly with partner
- Income from trusts No Yes Jointly with partner
- Other No Yes Jointly with partner

ATTACHMENT FOR Q8:
You need to show us proof of income you have received in the last 52 weeks and details of your income for the last 26 weeks.

8

Did you answer 'yes' or 'jointly with partner' to any of the sources of income listed in question 7?

No Yes



Tell us the total before-tax amounts, for the last 52 weeks

Where did the income come from?	Payment made to?		
	You	Your partner	Jointly with partner
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Tell us about any Working for Families tax credits you get

9

Do you or your partner receive any Working for Families tax credits payments from Inland Revenue?

No tax credit

Family tax credit

Minimum family tax credit

Parental tax credit

In-work tax credit



Please write the details of any tax credit below

Type of tax credit	You	Your partner	How often? (For example, weekly, fortnightly)
	\$	\$	
	\$	\$	
	\$	\$	

Tell us about your assets

10

Do you or your partner have any of the following cash assets?

Money in bank or other savings No Yes

Bonus Bonds, shares, debentures or stocks No Yes

Money lent to other people or organisations No Yes

Other cash assets No Yes



ATTACHMENT FOR Q10:

You may be asked to provide proof of your assets and their value.

11

If you answered 'yes' to any of the assets listed above, please write the details below.

Type of asset	You	Your partner	Jointly owned
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$



HOW TO ANSWER Q12:

Examples of property you don't live in include, land, holiday homes, bach/crib, investment properties.

12

Do you or your partner have any of the following non-cash assets?

Property you don't live in No Yes

Boat or caravan No Yes

Other No Yes



ATTACHMENT FOR Q13:

You may be asked to provide proof of these details.

13

If you answered 'yes' to any of the non-cash assets listed above, please write the details below.

Type of asset	How much is it worth?	How much do you owe on it?
	\$	\$
	\$	\$
	\$	\$

Are you involved with a trust?

14

Are you involved in a trust, or have you ever been involved in a trust?

'Involved' means one or more of the following:

- you've set up a trust, usually by making a gift of assets or property
- you've sold or gifted assets to a trust
- you make decisions about managing a trust
- you benefit from a trust, for example, by receiving income such as trust distributions.

No

Yes



Please write the name of the trust

Name of trust

Tell us about your costs

Tell us what essential work-related costs you need to pay to keep working

15

Are you or your partner working?

No

Go to question 17

Yes

16

Do you or your partner have any essential costs you have to pay to keep working?

No

Yes



Please write the details below

Type of cost	How much?	How often? (For example, weekly, fortnightly)
Running costs for a vehicle you use to get to and from work	\$	
Repayment costs for a vehicle you use to get to and from work	\$	
Public transport to and from work	\$	
Telephone, if it is a condition of your work	\$	
Childcare	\$	



INFORMATION FOR Q16:

These are the only work-related essential costs we may be able to help you with.



ATTACHMENT FOR Q16:

You'll need to show proof of these costs.

Tell us how much it costs you for the place where you and your family live

17

Are you receiving, or are you applying for, an Accommodation Supplement?

 No Yes

[Go to question 32](#)

18

Do you pay rent?

 No

[Go to question 24](#)

 Yes

19

Do you pay rent to Kāinga Ora (formerly Housing New Zealand)?

 No Yes

20

What is the total amount of rent paid each week for your home?

21

How much of this total amount do you pay for you and your family?

22

Do you pay water rates separately from your rent?

 No Yes

[Tell us how much you pay](#)

How often

23

What is the name, address and telephone number of the person or organisation you pay rent to?

[Go to question 32](#)

24

Do you pay board?

 No

[Go to question 27](#)

 Yes

[List what costs your board includes](#)

25

What is the total amount of board you pay for you and your family?

26

What is the name, address and telephone number of the person or organisation you pay board to?

[Go to question 32](#)

INFORMATION FOR Q18:

By rent we mean the amount you pay is for your accommodation only and does not include other costs such as food or electricity.

ATTACHMENT FOR Q21:

You will need to show proof of what you pay for rent.

ATTACHMENT FOR Q22:

You will need to show proof of what you pay for water rates.

INFORMATION FOR Q24:

By board we mean the amount you pay for your accommodation where it includes food costs and may also include other costs like electricity.

ATTACHMENT FOR Q25:

You'll need to show proof of what you pay for board.

27

Do you own the home you live in?

No

Go to question 32

Yes

HOW TO ANSWER Q28:

Only include mortgages you used to buy or alter your home. Include both interest and principal.

List any other mortgages such as a second mortgage or revolving mortgage.

Don't include contents insurance.

ATTACHMENT FOR Q28:

You'll need to show proof of your home ownership costs.

ATTACHMENT FOR Q29:

Bring receipts for any repair and maintenance costs.

28

What are your home ownership costs?

	Who do you pay?	How much do you pay?	How often do you make the payment (such as weekly, monthly or yearly)?
First mortgage		\$	
Other mortgage		\$	
House insurance		\$	
Mortgage insurance		\$	
Rates		\$	
Ground lease		\$	
Water rates		\$	
Body corporate fees		\$	

29

Did you have to pay for repairs and maintenance to your home in the last 12 months?

No

Yes

**Please write the total amount**

\$

30

Do you have a mortgage from Housing New Zealand?

No

Yes

**Please write your interest rate**

%

31

Have you received a rates rebate in the last 52 weeks?

No

Yes

Amount

\$

Rating year 1 July

20

to 30 June

20

Tell us about other essential costs

32

Do you or your family have any regular essential costs?

No

Yes

**Please provide details below**

Item	Amount	How often (for example, weekly, fortnightly)?	Start or purchase date	End date
	\$			
	\$			
	\$			
	\$			
	\$			

If you don't apply for the Disability Allowance on page 27 and your costs are health-related, please tell us.

INFORMATION FOR Q32:

Essential regular costs can include:

- hire purchase
- vehicle repayments
- costs relating to a health condition or disability
- lease or hire of an essential household item such as, fridge, washing machine, stove.

ATTACHMENT FOR Q32:

You'll need to show proof of these costs.

HOW TO ANSWER Q33:
Do not include toll or mobile phone costs.

33

Do you need a telephone for safety or security reasons, or because of special family circumstances?

No

Yes



Please write the details below

How much do you pay?

\$

How often? (weekly, fortnightly, monthly)

Tell us what you have done to try to pay your essential costs

34

What steps have you and your partner taken to get other help, reduce costs, or increase income?

Obligations and signature

Office copy

Let us know when things change

You need to let us know about changes that might affect the amount you're paid, like:

- starting, stopping or changing jobs
- starting or finishing part-time or full-time study
- changes to your pay or other income, including getting an overseas pension
- starting to run a business (for yourself or someone else).

Changes to information about you or your family, like:

- name, address, contact details or bank account number
- starting or ending a relationship, marriage, or civil union
- a partner passes away
- the number of children in your care, including having another baby.

Change to where you live or how much it costs, like a rise or drop in your rent, board, mortgage or rates.

We also need to know if you:

- are travelling overseas
- go into or come out of hospital
- are being held in custody or on remand.

Your rights

If you don't think we have things right or there's something you don't understand:

- call us – we can usually fix it over the phone
- you have the right to ask us to review the decision. Find out how at [msd.govt.nz/reviews](https://www.msd.govt.nz/reviews)

Signature

- I've answered all the questions that apply to me and my situation
- I understand the changes I need to let you know about
- The information I've given you is true and complete
- I understand what you do with my personal information and how you protect my privacy.

Applicant's name (print)

Applicant's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Partner's name (print)

Partner's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year