The Rural Assistance Payment is a Special Needs Grant for farmers or growers who need temporary assistance following a specific adverse event.

Rural Assistance Payments can be made to farmers or growers who are in financial hardship and are in an approved affected area.

Payments are made in a lump sum for a maximum of four weeks. If you need to continue receiving this assistance, you’ll need to complete a Rural Assistance Payment Continuation Form every four weeks.

Once you’ve filled in this form, use the checklist below to tick off the documents you need for your meeting with us. Talk with us if you don’t have any of the documents, have given them to us recently or if there might be a delay in getting them.

<table>
<thead>
<tr>
<th>Proof of who you are:</th>
<th>For you</th>
<th>For your partner (if you have one)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>If you were born in New Zealand</strong>, bring one type of official identification that has your full legal name and your date of birth (for example, your birth certificate, passport, driver licence, firearms licence, deed poll).</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td><strong>If you were born overseas</strong>, bring proof that you have a right to live in New Zealand (for example, a citizenship certificate, a New Zealand passport, a passport from another country with residence class visa or proof of permanent residence).</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td><strong>If your name has changed</strong>, bring your marriage certificate, deed poll, or other proof of the name change.</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td><strong>All people applying</strong> need to bring two more documents that help to prove who you are (for example, a marriage certificate, bank statement, phone or power account, driver licence).</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>A form or letter from Inland Revenue showing your tax number.</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Proof of your bank account details, such as a bank statement or deposit slip.</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Agri-recovery facilitator’s signature confirming your financial situation (see page 7)</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Full birth certificates for your dependent children</td>
<td>☐</td>
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</tr>
</tbody>
</table>

One of the documents above must be at least two years old.

There are more things you need to bring in the table over the page.
If you’ve received a benefit or extra financial help from us before, write your client number here if you know it. This number can be found on your Community Services Card if you have one.

Client number

Applicant details

What is your full name?
First and middle names
Surname or family name

What date were you born?
Day  Month  Year

What is your mailing address?
Flat/House number  Street name
Suburb
Town/City

How can we contact you?
Home phone  ( )
Mobile phone  ( )
Other phone  ( )

What bank account would you want your payments to be paid into?
The account is in the name of:
The account number is:
Bank  Branch  Account number  Suffix
Do you have any dependent children?

No  [ ] Yes  [ ]

How many?

Do you usually live in New Zealand?

No  [ ] Yes  [ ]

Do you have a partner?

No  [ ] Go to question 11  [ ] Yes  [ ]

Please provide details below

What is your partner’s name?

First and middle names

Surname or family name

What date was your partner born?

Day  Month  Year

Do you get or qualify for a social security benefit, pension or allowance from overseas?

No  [ ] Go to question 13  [ ] Yes  [ ]

Tick the box that best describes your benefit, pension or allowance:

- Retirement or old age
- Superannuation
- Disability or health condition
- Widow or survivor
- Child or dependent
- War related
- Other

Please provide details about the types of payment you’re getting:

<table>
<thead>
<tr>
<th>Payment 1</th>
<th>Payment 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>What country does the payment come from?</td>
<td></td>
</tr>
<tr>
<td>How much do you get each time the payment is made (in overseas currency)?</td>
<td></td>
</tr>
<tr>
<td>Is this amount before or after tax?</td>
<td></td>
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<tr>
<td>How often do you get the payment (for example: weekly, fortnightly, monthly)?</td>
<td></td>
</tr>
<tr>
<td>What is the name of your pension, allowance or benefit?</td>
<td></td>
</tr>
<tr>
<td>What is the payment reference number?</td>
<td></td>
</tr>
</tbody>
</table>

Overseas pensions and benefits

INFORMATION FOR Q7:
This means you consider New Zealand your home, you’re a legal resident, usually live here and intend to stay permanently.

INFORMATION FOR Q8:
By partner we mean someone you’re in a relationship with. For more information go to workandincome.govt.nz and search on Are you in a relationship?

ATTACHMENT FOR Q12:
Please attach any documents to your completed application form that confirm the payment(s), eg pension certificates. If you get more than two payments, please attach a separate sheet showing the details.
Your employment

INFORMATION FOR Q13:
Paid employment includes employment for when you receive non-monetary benefits, eg free board, payments in kind, or drawings from a business.

Are you working?

☐ No ➔ What was your last day of work? Day Month Year

☐ Yes ➔ Go to question 14

Go to question 17

What type of work do you do?

☐ Full-time ☐ Part-time ☐ Casual

☐ Seasonal ☐ Self-employed ☐ Voluntary

Who are you working for?

Employer’s name

Employer’s address
Street number Street name

Suburb

Town/City

Phone (  )

Mobile phone (  )

Email

HOW TO ANSWER Q16:
Include the amount you’re paid and also the value of things you get from your employer instead of money.
If your income varies week to week – provide an average (for example the average of your last four weeks pay).

How much are you paid each week?

<table>
<thead>
<tr>
<th>Type of payment (include goods or services)</th>
<th>Amount before tax</th>
<th>Amount after tax</th>
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</thead>
<tbody>
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</table>
HOW TO ANSWER Q17:
Give the name of each employer, and the start and end dates of your employment.

Have you had any work in the last 52 weeks that you’re no longer doing?
- [ ] No  **Go to question 18**
- [ ] Yes  **Please provide details**

Who did you work for?

Date you started work

Date of last day at work

Who else did you work for?

Date you started work

Date of last day at work

Is your partner working?

- [ ] No  **What was their last day of work?**
- [ ] Yes  **Go to question 19**

Is the job?

- [ ] Full-time
- [ ] Part-time
- [ ] Casual
- [ ] Seasonal
- [ ] Self-employed
- [ ] Voluntary

Who is your partner working for?

Employer’s name

Employer’s address

Street Number

Street Name

Suburb

Town/City

Phone

Mobile phone

Email
How to answer Q21:
Include the amount your partner is paid and also the value of things they get from their employer instead of money.
If their income varies week to week – provide an average (for example the average of the last four weeks pay).

How to answer Q22:
Give the name of each employer, and the start and end dates of their employment.

How much are they paid each week?

<table>
<thead>
<tr>
<th>Type of payment (include goods or services)</th>
<th>Amount before tax</th>
<th>Amount after tax</th>
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Has your partner had any work in the last 52 weeks that they are no longer doing?

Who did they work for?

Date they started work
Day Month Year

Date of last day at work
Day Month Year

Who else did they work for?

Date they started work
Day Month Year

Date of last day at work
Day Month Year

Do you have a business partner(s)?

No  Yes

Please list your business partner(s) below

Do you or your partner get income from any of the following sources?
If you answer ‘Yes’ you need to provide details in question 25.

Tick one box in each line below

Interest from investments, savings or other assets

No  Yes

Accident Compensation

No  Yes

Overseas pensions or benefits

No  Yes

Other superannuation (including Government, private, or armed forces)

No  Yes

Self employment, farm or business income

No  Yes

Income from rent

No  Yes

Unit trust/managed funds

No  Yes

Trusts

No  Yes

Reverse annuity mortgage/mortgage or similar

No  Yes

Payment from an estate

No  Yes

Dividends from shares

No  Yes

Other

No  Yes
ATTACHMENT FOR Q25: You may be asked to provide proof of these details.

Please provide details for any income answered ‘yes’ in question 24. Give the gross (before tax) amount.

<table>
<thead>
<tr>
<th>Where did it come from?</th>
<th>You</th>
<th>Your spouse/partner</th>
<th>Joint income</th>
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ATTACHMENT FOR Q26: You may be asked to provide proof of these details.

Do you or your partner expect to get other income in the next 52 weeks?

- No
- Yes

Please provide gross (before tax) income details below

<table>
<thead>
<tr>
<th>Where will it come from?</th>
<th>You</th>
<th>Your spouse/partner</th>
<th>Joint income</th>
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<tbody>
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ATTACHMENT FOR Q27: You’ll need to show us trust documents, such as the trust deed, deed of debt, gift statements, accounts.

Are you involved in a trust, or have you ever been involved in a trust?

- No
- Yes

‘Involved’ means one or more of the following:
- you’ve set up a trust, usually by making a gift of assets or property
- you’ve transferred assets to a trust
- you make decisions about managing a trust
- you benefit from a trust, for example, by receiving income such as trust distributions.

Please write the name of the trust

Name of trust

Authorisation for the Agri-recovery facilitator/Rural Support Trust coordinator

Do you authorise the Ministry of Social Development to advise your Agri-recovery facilitator/Rural Support Trust coordinator (named on page 10) of the outcome of your Rural Support Assistance application, and any subsequent changes of your circumstances?

- No
- Yes
Obligations and Signature

Let us know when things change

You need to let us know about changes that might affect the amount you’re paid, like:

• starting, stopping or changing jobs
• starting or finishing part-time or full-time study
• changes to your pay or other income, including getting an overseas pension
• starting to run a business (for yourself or someone else).

Changes to information about you or your family, like:

• name, address, contact details or bank account number
• starting or ending a relationship, marriage, or civil union
• a partner passes away
• the number of children in your care, including having another baby.

We also need to know if you:

• are travelling overseas
• go into or come out of hospital
• are being held in custody or on remand.

If you don’t tell us something we need to know, your payments could go down or stop. You might need to pay money back. In some cases you could even be prosecuted.

Your rights

If you don’t think we have things right or there’s something you don’t understand:

• call us – we can usually fix it over the phone
• you have the right to ask us to review the decision. Find out how at msd.govt.nz/reviews

Privacy

Our online Privacy Notice tells you how we collect, use, share and keep your personal information safe. It also has information about how you can access your personal information that we hold, and your right to ask for it to be corrected if you think it is incorrect. To see our Privacy Notice go to workandincome.govt.nz/privacy

Signature

By signing this form, I declare that:

• The business is in financial difficulty, because of a specific adverse event, and isn’t producing enough income to meet essential living expenses without drawing on the equity of the business.
• I have a history of getting my principal income from a land-based industry, or
• My business is in the developmental stage and I intended that my income would come from the business.
• I don’t have any assets unconnected with the farm operations which can be readily converted into cash, for example, shares, term investments.
• I agree to provide whatever information may be required by the Ministry of Social Development or the Ministry of Primary Industries (including access to our business and the production of business records), to verify the conditions of the payment are met.
• I understand the changes I need to let you know about.
• The information I’ve given you is true and complete.
• I understand what you do with my personal information and how you protect my privacy.

Applicant’s name (print)  Applicant’s signature  Date

Day  Month  Year
I certify that, to the best of my knowledge, this declaration is an accurate assessment of the applicant’s financial situation.

<table>
<thead>
<tr>
<th>Phone</th>
<th>(    )</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile phone</td>
<td>(    )</td>
</tr>
<tr>
<td>Email</td>
<td></td>
</tr>
</tbody>
</table>

**Agri-recovery facilitator/Rural Support Trust co-ordinator’s name (print)**

**Agri-recovery facilitator/Rural Support Trust co-ordinator’s signature**

**Date**

<table>
<thead>
<tr>
<th>Day</th>
<th>Month</th>
<th>Year</th>
</tr>
</thead>
</table>