

Rural Assistance Payment application

The Rural Assistance Payment is a Special Needs Grant for farmers or growers who need temporary assistance following a specific adverse event.

Rural Assistance Payments can be made to farmers or growers who are in financial hardship and are in an approved affected area.

Payments are made in a lump sum for a maximum of four weeks. If you need to continue receiving this assistance, you will need to complete a Continuation of the Rural Assistance Payment Application every four weeks.

What you need to provide

Once you have filled out the application form, use this checklist to tick off all the documents you need for your meeting with us. Talk to us if you do not have any of the documents, have given them to us recently or if there might be a delay in getting them.

① INFORMATION NOTE:

Documents need to be originals, or copies of documents that have been certified as a **true copy** by a Solicitor/Lawyer, Notary Public, Registrar of the Court or Justice of the Peace.

Proof of who you are:

If you were born in New Zealand, bring one type of official identification that has your full legal name and your date of birth (for example, your birth certificate, passport, driver licence, firearms licence, deed poll).

If you were born overseas, bring proof that you have a right to live in New Zealand (for example, a citizenship certificate, a New Zealand passport, a passport from another country with residence class visa or proof of permanent residence).

If your name has changed, bring your marriage certificate, deed poll, or other proof of the name change.

All people applying need to bring **two** more documents that help to prove who you are (for example, a marriage certificate, bank statement, phone or power account, driver licence).

A form or letter from Inland Revenue showing your tax number.

Proof of your bank account details, such as a bank statement or deposit slip showing the account name, account number and bank logo. If you have to write any of these details yourself, you need to get the bank to stamp and sign the statement or slip.

Agri-recovery facilitator's signature confirming your financial situation (refer to page 7).

Full birth certificates for your dependent children.

	For you	For your partner (if you have one)
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

One of the documents you bring must be at least two years old.

6

Do you have any dependent children? No Yes

7

Do you usually live in New Zealand? No Yes

8

Do you have a partner? No Yes

9

What is your partner's name?

First and middle names

Surname or family name

10

What date was your partner born?

Day

Month

Year

11

Do you receive or qualify for a social security benefit, pension or allowance from overseas? No Yes

Retirement or old age

Superannuation

Disability or health condition

Widow or survivor

Child or dependent

War related

Other

12

Please provide details about the types of payment you are receiving:

	Payment 1	Payment 2
What country does the payment come from?		
How much do you receive each time the payment is made (in overseas currency)?		
Is this amount before or after tax?		
How often do you receive the payment (for example: weekly, fortnightly, monthly)?		
What is the name of your pension, allowance or benefit?		
What is the payment reference number?		

INFORMATION FOR Q7:

Usually means that you consider New Zealand your home, you are a legal resident, usually live here and intend to stay permanently.

INFORMATION FOR Q8:

A partner is your spouse (husband or wife), your civil union partner, or a person of the same or opposite sex with whom you have a de facto relationship.

Overseas pensions and benefits**INFORMATION FOR Q11:**

We need you to tell us this because your payments may be affected if you receive or are eligible to receive an overseas pension or benefit.

ATTACHMENT FOR Q12:

Please attach any documents to your completed application form that confirm the payment(s), eg pension certificates.

If you receive more than two payments, please attach a separate sheet showing the details.

Your employment

13

Are you working?

 No


What was your last day of work?

Day	Month	Year

Go to question 17

 Yes

Go to question 14

14

What type of work do you do?

 Full-time

 Part-time

 Casual

 Seasonal

 Self-employed

 Voluntary

15

Who are you working for?

Employer's name

Employer's address

Street number

Street name

Suburb

Town/City

Phone	()
-------	--------

Mobile phone	()
--------------	--------

Fax	()
-----	--------

Email	
-------	--

16

How much are you paid each week?

Type of payment (include goods or services)	Amount before tax	Amount after tax
	\$	\$
	\$	\$
	\$	\$
	\$	\$

① INFORMATION FOR Q13:

Paid employment includes employment for when you receive non-monetary benefits, eg free board, payments in kind, or drawings from a business.

② HOW TO ANSWER Q16:

Include the amount you are paid and also the value of things you get from your employer instead of money.

If your income varies week to week – provide an average (for example the average of your last four weeks pay).

HOW TO ANSWER Q17:

Give the name of each employer, and the start and end dates of your employment.

17

Have you had any work in the last 52 weeks that you are no longer doing?

No

Go to question 18

Yes



Please provide details

Who did you work for?

Date you started work

Day Month Year

Date of last day at work

Day Month Year

Who else did you work for?

Date you started work

Day Month Year

Date of last day at work

Day Month Year

Your partner's employment

18

Is your partner working?

No



What was your last day of work?

Day Month Year

Go to question 22

Yes

Go to question 19

19

Is the job?

Full-time

Part-time

Casual

Seasonal

Self-employed

Voluntary

20

Who is your partner working for?

Employer's name

Employer's address

Street Number

Street Name

Suburb

Town/City

Phone	()
-------	--------

Mobile phone	()
--------------	--------

Email	
-------	--

21 **HOW TO ANSWER Q21:**

Include the amount your partner is paid and also the value of things they get from their employer instead of money.

If their income varies week to week – provide an average (for example the average of the last four weeks pay).

How much are they paid each week?

Type of payment (include goods or services)	Amount before tax	Amount after tax
	\$	\$
	\$	\$
	\$	\$
	\$	\$

22

Has your partner had any work in the last 52 weeks that they are no longer doing?

Who did they work for?

Date they started work

Day Month Year

Date of last day at work

Day Month Year

Who else did they work for?

Date they started work

Day Month Year

Date of last day at work

Day Month Year

Income

23

Do you have a business partner(s)?

No Yes

↓ Please list your business partner(s) below

24

Do you or your partner get income from any of the following sources? If you answer 'Yes' you need to provide details in question 25.

↓ Tick one box in each line below

- | | | |
|--|-----------------------------|------------------------------|
| <input type="checkbox"/> Interest from investments, savings or other assets | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Accident Compensation | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Overseas pensions or benefits | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Other superannuation (including Government, private, or armed forces) | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Self employment, farm or business income | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Income from rent | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Unit trust/managed funds | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Trusts | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Reverse annuity mortgage/mortgage or similar | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Payment from an estate | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Dividends from shares | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Other | <input type="checkbox"/> No | <input type="checkbox"/> Yes |

ATTACHMENT FOR Q25: 25

You may be asked to provide proof of these details.

Please provide details for any income answered 'Yes' in question 24. Give gross (before tax) amount.

Where did it come from?	You	Your spouse/ partner	Joint income
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

ATTACHMENT FOR Q26: 26

You may be asked to provide proof of these details.

Do you or your spouse/partner expect to get other income in the next 52 weeks?

No Yes

↓ Please provide gross (before tax) income details below

Where will it come from?	You	Your spouse/ partner	Joint income
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Trusts

27

ATTACHMENT FOR Q27:

You will need to provide Trust documents, eg trust deed, deed of debt, gift statements, accounts, etc.

Are you, or have you or your partner (if you have one), ever been involved in a trust, as a settlor, transferor, trustee or beneficiary?

- Settlor is a person who sets up the Trust, usually by making a gift of assets and/or property.
 - Transferor is someone who transfers assets to a Trust.
 - Trustee is a person who manages the Trust, and makes decisions about the distribution of income from the Trust.
 - Beneficiary is someone who benefits from the Trust, eg by receiving income such as Trust distributions.
- A person can be a settlor, transferor, trustee or a beneficiary of a Trust, a combination of these or can be all four.

No Yes

↓ Please provide details below

Authorisation for the Agri-recovery facilitator/ Rural Support Trust coordinator 28

Do you authorise Work and Income to advise your Agri-recovery facilitator/ Rural Support Trust coordinator (named on page 10) of the outcome of your Rural Support Assistance application, and any subsequent changes of your circumstances?

No Yes

Privacy Statement

The legislation administered by the Ministry of Social Development allows us to check the information that you give us. This may happen when you apply for assistance and at any time after that. The Privacy Act 1993 requires us to tell you why we collect the information and what we will do with it.

Why we collect information

The information you give us or your Contracted Service Provider (where you have one assigned to you) is collected under the authority of the legislation administered by the Ministry of Social Development. The information will be held by the Ministry of Social Development and/or your Contracted Service Provider.

The information is collected for the purposes of the legislation administered by the Ministry of Social Development (including Work and Income, Child, Youth and Family and other service lines of the Ministry), and in particular for:

- granting benefits and other assistance under the Social Security Act 1964
- providing employment related services
- statistical and research purposes
- providing advice to Government
- care and protection needs of children
- providing support and services for you and your family
- providing education related services.

Work and Income and your Contracted Service Provider will exchange information about you in order to provide you with your correct financial assistance and other services. Your Contracted Service Provider may collect information from other agencies where that information is relevant to the services that the Contracted Service Provider is providing you.

You are not required to give Work and Income or your Contracted Service Provider information, but if you do not give them, or us, all the information we ask for, your application for benefits and other assistance may be declined.

We may contact health providers

Work and Income or your Contracted Service Provider may contact health providers to check any health related information you give us.

We may compare the information you give us with other government-held information

The information you give us, or your Contracted Service Provider, may be compared with information held by other government agencies such as Inland Revenue, the Ministry of Justice, the Department of Corrections, the New Zealand Customs Service, the Department of Internal Affairs, the Accident Compensation Corporation, Housing New Zealand Corporation, Ministry of Health and Immigration New Zealand. It may also be compared with social security information (for example, pension or benefit information) held by other governments (including Australia and the Netherlands).

We may share information with Inland Revenue

Under the Tax Administration Act 1994, if you have dependent children, the information you give us, or your Contracted Service Provider, may be shared with Inland Revenue for the purpose of administering Working for Families Tax Credits. Inland Revenue may also:

- use the information for the purposes of child support, student loans and taxation
- disclose it to the Ministry of Business, Innovation, and Employment, Statistics New Zealand, the Ministry of Justice, the Accident Compensation Corporation, and the Ministry of Education
- disclose your personal information to your partner.

We may give information to service providers, employers and childcare providers

Work and Income or your Contracted Service Provider may:

- give employers information about you to find you employment and contact the employer to discuss the result of any job interview that you are referred to
- share information with childcare centres to administer your entitlement to childcare assistance
- give information about you to the Tertiary Education Commission, Workbridge, training providers, career services or other agencies that have a formal agreement to provide services on behalf of Work and Income.

We may use your information to give you a better service

Other information that you give us or your Contracted Service Provider that is not required to assess your entitlement to a benefit (for example, on your skills, aspirations, family circumstances) may be used to provide a better service to you by your Contracted Service Provider or the Ministry of Social Development.

You have the right to see and correct your information

Under the Privacy Act 1993 you have the right to ask to see all information we, or your Contracted Service Provider, hold about you and to ask them, or us, to correct that information.

Obligations

I must tell Work and Income immediately if either my partner or I:

- have a change in work situation (such as starting part-time, casual or full-time work, whether paid or unpaid)
- become self-employed/start to run a business
- have changes to my/our income or financial circumstances
- intend to travel overseas
- start/finish part-time or full-time study
- have changes to personal details (such as name, address or bank account number)
- have changes to my/our living situation (such as marriage or separation, starting or ending a civil union, starting or ending a de facto relationship with someone of the same or opposite sex, change in the number of children supported, change in accommodation costs)
- are imprisoned/held in custody on remand
- are admitted to or discharged from hospital
- have been granted an overseas pension
- have any other change that may affect my/our benefit entitlement or rate.

Not telling us about changes in your circumstances

I understand that if I do not tell Work and Income about changes in my life that might affect this assistance, that:

- my payments may be reviewed and cancelled and
- I may have to pay back the total amount of any overpayment that I have received and
- Work and Income may impose a penalty (up to three times the value of the overpayment) or
- I may be prosecuted and fined and/or imprisoned.
- The consequences described above will also apply if we use your application form to grant you other assistance.

Declaration

By signing this form I declare that:

- The business is in financial difficulty, by reason of a specific adverse event, and is not producing sufficient income to meet essential living expenses without drawing on the equity of the business.
- I have a history of deriving my principal income from a land-based industry, or
- My business is in the developmental stage and I intended that my income would come from the business.
- I do not have any assets unconnected with the farm operations which can be readily converted into cash, for example, shares, term investments.
- I agree to provide whatever information may be required by Work and Income or the Ministry of Primary Industries (including access to our business and the production of business records), to verify that the conditions of the payment are met.
- I understand my responsibility to let Work and Income know about changes in my circumstances and what will happen if I do not do this.
- I have read (or had explained to me) and understood the Privacy Statement contained in this application.
- I have completed all the questions in this Rural Assistance Payment Application (or this form has been completed for me), and the information I have given is true and complete.

Applicant's name (print)

Applicant's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Partner's name (print)

Partner's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

**Agri-recovery
facilitator/
Rural Support
Trust co-
ordinator's
statement**

I certify that, to the best of my knowledge, this declaration is an accurate assessment of the applicant's financial situation.

Phone	()
Mobile phone	()
Email	

Agri-recovery facilitator/Rural Support Trust co-ordinator's name (print)

Agri-recovery facilitator/Rural Support Trust co-ordinator's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Day Month Year