

OSCAR Funding Application

Part two – Programme information

If you (or your organisation) provide Out of School Care and Recreation (OSCAR) for 5 to 13 year olds before school, after school or as holiday programmes, you may be eligible for OSCAR grant funding from the Ministry of Social Development.

For more information about the OSCAR grant funding criteria, visit www.workandincome.co.nz

What you need to do

To apply for OSCAR funding, there are two forms you must complete.

- *Part one* - Provider information
- *Part two* - Programme information (this form)

You need to complete a *Part two* form for each site that you are applying for OSCAR funding for, and just one *Part one* form. Note that *Part one* and *Part two* forms must be returned together.

If you are completing them electronically, we recommend that you save each application as you complete it, then attach the forms to an email and send them all to:

OSCAR_Contracts@msd.govt.nz

You can also post your forms to:

National Contracts - OSCAR
Ministry of Social Development
PO Box 1556
Wellington 6140

What you need to provide

When you apply for OSCAR grant funding, you will need to provide:

- this and any other *Part two* – Programme information forms for each venue you operate from
- a *Part one* application.

Checklist

If you have never applied for OSCAR grant funding from Work and Income before, you will also need to provide proof of your organisation's:

- legal status, for example a copy of your organisation's Incorporation Certificate
- GST number, for example a letter from Inland Revenue
- bank account number and account holder details, such as a pre-printed deposit slip or bank statement
- a copy of your MSD approvals letter for each site or venue.

Eligibility

1

Do you have Ministry of Social Development approval for programmes operating at this venue?

No

The programme does not qualify for OSCAR grant funding

Yes

2

Are there any conditions on your approval?

No

Yes

The programme does not qualify for OSCAR grant funding

3

Has the programme been operating continuously for at least 12 months?

No

The programme does not qualify for OSCAR grant funding

Yes

4

Does the programme meet the minimum average attendance numbers for funding?

No

The programme does not qualify for OSCAR grant funding

Yes

↓ Please tick which applies

Five children for before school

Ten children for after school

Ten children for holiday programmes

5

Does the programme operate five days a week for the following minimum hours:

No

The programme does not qualify for OSCAR grant funding

Yes

↓ Please tick which applies

before school care – at least five hours a week

after school care – at least ten hours a week

holiday programmes – at least 30 hours a week, for a minimum of four weeks a year with at least one week in each holiday period.

6

Do you receive income from parent fees/contributions?

No

The programme does not qualify for OSCAR grant funding

Yes

Information about the programme

7

What is the name of the programme?

8

What is the street address for the venue this programme operates from?

Number

Street name

Suburb

Town/City

9

What is the SWN for this venue?

SWN number

 | |

Information about the venue

10

What type of venue is this?

- Private
- Commercial
- Community hall/centre
- Early childhood centre
- School hall
- Other

↓ Please describe the type of venue

Details of the programme

11

What type of programme(s) do you operate at this venue?

↓ Please tick all that apply

- Before school
- After school
- Holiday

↓ How many weeks will your holiday programme operate each year?

- less than eight weeks
- eight weeks or more

HOW TO ANSWER Q12:

Daily average actual attendance is the total number of children who actually attended each day, divided by the number of days the programme operated for the same period.

12

What are the daily average actual attendance numbers for each programme from 1 April last year to 31 March this year?

Before school

After school

Holiday

13

What are the daily average booking numbers for each programme from 1 April last year to 31 March this year?

Before school

After school

Holiday

ATTACHMENT FOR Q11:

Please provide evidence such as attendance data showing peaks and flows, and information about seasonal work available in your area.

14

Is attendance at this venue impacted by seasonal work?

No Yes

↓ Please provide more information about the impact of seasonal work and what is available in your area.

Empty text area for providing more information about seasonal work impact.

15

Please provide a description of the programmes you provide at this venue. Include information about how you plan your programme, and provide examples of activities.

Large empty text area for describing programmes and activities.