

OSCAR Funding application

Part one – Provider information



Work and Income
Te Hiranga Tangata

A service of the Ministry of Social Development

If you (or your organisation) provide Out of School Care and Recreation (OSCAR) for 5 to 13 year olds before school, after school or as holiday programmes, you may be eligible for OSCAR grant funding from the Ministry of Social Development.

For more information about the OSCAR grant funding criteria, visit www.workandincome.co.nz

What you need to do

To apply for OSCAR funding, there are two forms you must complete.

- *Part one* – Provider information (this form)
- *Part two* – Programme information

You need to complete *Part one* once and *Part two* for each venue you are applying for OSCAR funding. Note that Part one and Part two must be returned together.

If you are completing them electronically, we recommend that you save each application as you complete it, then attach the forms and email them all to us at:

OSCAR_Contracts@msd.govt.nz

You can also post your forms to:

National Contracts - OSCAR
Ministry of Social Development
PO Box 1556
Wellington 6140

What you need to provide

When you apply for OSCAR grant funding, you will need to provide:

- this *Part one* application
- *Part two* applications for each venue you operate from

If you have never applied for OSCAR grant funding from Work and Income before, you will also need to provide proof of your organisation's :

- legal status, for example a copy of your organisation's Incorporation Certificate
- GST number, for example a letter from Inland Revenue
- bank account number and account holder details, such as a pre-printed deposit slip or bank statement
- a copy of your MSD approvals letter for each site or venue.

Checklist

Type of application

1

Is this the first time your organisation has applied for an OSCAR grant?

No Yes

2

Have you received OSCAR funding from the Ministry of Social Development before?

No Yes

Your organisation's details

3

What is your provider reference number?

N A T O

We have not had OSCAR Funding before.

4

What is the legal name of your organisation?

5

What is your organisation known as?

6

What is the street address?

Number

Street name

Suburb

Town/City

7

Is the mailing address different from the street address?

No Yes

8

What are the contact person's details for this application?

Name	
Position	
Work phone number	()
Mobile phone number	()
Email address	

9

Is your organisation registered for GST?

No Yes

GST number:

10

What is your organisation's Family Services Directory number?

F S D O O

INFORMATION FOR Q3:

You can find your provider reference number on your OSCAR Agreement.

HOW TO ANSWER Q5:

For example your trading name

HOW TO ANSWER Q10:

You get this number when your register with the Family Services Directory.

Bank details

11

What is your organisation's bank account that payments should be made to?

The account is in the name of:

The account number is:

Bank	Branch	Account number	Suffix
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTACHMENT FOR Q11:

You must attach proof from the bank of the account number and account holder details.

Type of organisation

12

What type of legal entity is your organisation?



Please tick the one that applies

- | | | |
|--|--|---|
| <input type="checkbox"/> Private | <input type="checkbox"/> Registered company | <input type="checkbox"/> Incorporated society |
| <input type="checkbox"/> Māori trust board | <input type="checkbox"/> Government agency | <input type="checkbox"/> Contractor |
| <input type="checkbox"/> Charitable trust | <input type="checkbox"/> Sole trader | <input type="checkbox"/> Crown entity |
| <input type="checkbox"/> Territorial authority | <input type="checkbox"/> Education institution | |

Other



Please tell us what type of organisation

13

Do you receive OSCAR subsidies from Work and Income?

No

Go to question 14

Yes



What is your SWN number?

SWN number

14

How much do you get in OSCAR subsidies each year?

\$

15

Every site or venue must have a separate *Part two- Programme Information form*. How many forms are you submitting with this *Part one* application?

Declaration

By completing the OSCAR grant application you acknowledge that:

- your organisation's programmes meet the OSCAR standards for approval, and that you have written confirmation from MSD Approvals that your organisation is approved to provide these services
- your organisation is financially solvent and can verify this if requested
- the daily average actual attendance numbers provided are correct
- you have read and understood the terms and conditions of this application for OSCAR grant funding
- the information provided in *Part one* and *Part two* of this application is true and complete.

Name (print)

Signature

Date

Day Month Year