

New Zealand Superannuation partner's application



MINISTRY OF SOCIAL
DEVELOPMENT
TE MANATŪ WHAKAHIATO ORA

You can apply online. You'll only be asked questions that are relevant to you. Once you've answered the questions, you and your partner will need to meet with us.

To apply or for more information go to seniors.msd.govt.nz or call us on **0800 552 002**.

If you're completing this form, we suggest you read the instructions on pages 1 to 4 before you fill it in, so you get a feel for what's needed.

Being included in your partner's NZ Super

If you don't qualify for NZ Super yourself, your partner can choose to include you in their NZ Super.

If your partner chooses to have you included, you'll both get paid but any other income either of you get may affect the amount you're paid. We can help you work out the best option. You also have to be lawfully resident in New Zealand.

A SuperGold Card is a free discounts and concessions card. We'll automatically send you a card soon after your NZ Super is granted.

How to apply

You and your partner need to:

1. Fill out this application form.
2. Collect all the documents you need to show us. We tell you about these in the application form (look for the ) and we also have a list on page 3.
3. Bring this application form and your documents to a meeting. We'll make sure we have all the information we need and can answer any questions you might have. If you don't already have a meeting arranged, contact us on **0800 552 002** so we can set one up for you.

You must give us all the information we need.

If you don't have all the information we need, talk with us and we may be able to help.

If we find out later that any information you give us is not true, or that you knew information you should have told us and did not tell us, we may stop paying your benefit. You might need to pay money back. In some cases you could even be prosecuted.

Our commitment *to YOU*



We will get to know you,
your situation and
your needs

Ka mohio
ki a koe

—
know
you

We will make sure you
understand everything
you need to know



We will use your
feedback to improve
our service

We will respect your
privacy and be clear
about how we use
your information and
who we share it with



We will let you know
everything you may
be eligible for

Ka tautoko
i a koe

—
support
you

We will help you
however we can,
as soon as we can



The information
we give you will
be accessible and
consistent no matter
how you contact us

We will be honest
about our mistakes
and put them right



We will respect you
and what is important
to you

Ka mahi
tahi ki a koe

—
with
you

We will work
together to achieve
shared goals



We will let you know
your options, rights
and obligations

Our actions will
follow our words



How did 
wedo?

Let us know by visiting msd.govt.nz/feedback
or call us on 0800 552 002

New Zealand Superannuation checklist



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Once you've filled in the application form, use this checklist to tick off all the documents you need for your meeting with us.

Talk to us if you don't have any of the documents, have given them to us recently or if there might be a delay in getting them.

What you need to provide

INFORMATION NOTE:
Documents need to be originals, or copies of documents that have been certified as a **true copy** by a Solicitor/Lawyer, Notary Public, Registrar of the Court or Justice of the Peace.

Proof of who you are:

If you were born in New Zealand, bring one type of official identification that has your full legal name and your date of birth (for example, your birth certificate, passport, driver licence, firearms licence, deed poll).

For you

For your partner
(if you have one)

If you were born overseas, bring proof that you have a right to live in New Zealand (for example, a citizenship certificate, a New Zealand passport, a passport from another country with residence class visa or proof of permanent residence).

If your name has changed, bring your marriage certificate, deed poll, or other proof of the name change.

All people applying need to bring **two** more documents that help to prove who you are (for example, a marriage certificate, bank statement, phone or power account, driver licence).

Proof of your bank account, such as a bank statement or deposit slip showing the account name, account number and bank logo. If you have to write any of these details yourself, you need to get the bank to stamp and sign the statement or slip.

One of the documents above must be at least two years old.

You also need to bring:

Proof of your assets and their value.

Proof of payments, if you receive a benefit, allowance or pension from overseas.

Your marriage or civil union certificate, for a current relationship.

Your business accounts, if you have your own business.

Proof of any before-tax income for the 52 weeks before the application (for example, wages, holiday pay and any other income) and details of your income for the last 26 weeks.

Trust documents, if you're involved in a trust (for example, trust deed, deed of debt, gift statements, accounts).

New Zealand Superannuation partner application



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This form is about the **partner** of the the person who qualifies for NZ Super, so it should be completed by the partner.

There's a small section on page 20 for the partner who qualifies for NZ Super to complete and sign.

Tell us about yourself

If you've received a benefit or extra financial help from us before, write your client number here if you know it. This number can be found on your Community Services Card if you have one.

Client number

 | |

Tell us the names you have been known by

1

What is your full name?

 Mrs Miss Ms Mr Other

First and middle names

Surname or family name

2

Is the name on your birth certificate the same as above?

 No Yes

First and middle names

Surname or family name

3

Have you ever been known by any other name?

 No Yes

1.

2.

4

What name would you like us to call you?

 The name I wrote in Question 1 The name I wrote in Question 2 Other

ATTACHMENT FOR Q1:

Bring proof of who you are. What you need to bring is explained on page 3.

HOW TO ANSWER Q3:

For example, have you had married names, English names, changes by deed poll, or aliases?

ATTACHMENT FOR Q3:

Bring your marriage certificate, deed poll, or other proof of any name change.

Tell us more about you

5

What date were you born?

Day Month Year

6

Are you:

Male

Female

Gender diverse

7

Are you currently receiving weekly compensation payments from ACC?

No

Yes

If you get weekly compensation payments through ACC, in most cases you can't get NZ Super for the same period. You may be able to get NZ Super if ACC have confirmed:

- you can get both payments for a period of time, **or**
- the date your ACC payment stopped.

If you need help call ACC on **0800 101 996**.

8

What is your Inland Revenue tax number?

9

What tax code do you want to use for your NZ Super payments?

You can work out your tax code using the online calculator at ird.govt.nz or phone Inland Revenue on **0800 227 774**.

INFORMATION FOR Q9:

If you don't give us a tax code, your payment will be taxed at the higher 'no-notification rate' of 45%

ATTACHMENT FOR Q9:

If you use tax code 'STC' please provide proof from Inland Revenue.

Tell us how we can contact you

10

Where do you live?

Flat/House number Street name

Suburb

Town/City

11

Is your mailing address different from where you live?

No

Yes



Tell us your mailing address

HOW TO ANSWER Q10:

If you live in a rural area, flat/house number could include your RAPID number, fire number, emergency services number.

HOW TO ANSWER Q11:

Mailing address can include a PO Box, rural delivery details, or C/O address.

HOW TO ANSWER Q12:
Please only give us contact details you'd like us to use.

12

How else can we contact you?

Tick the best way for us to first contact you

Home phone	()	
Mobile phone	()	
Other phone	()	

13

Do you agree to get emails from us, including information about discounts and concessions for SuperGold Card holders?

No Yes I don't have an email address

A SuperGold Card will be sent to you automatically, once your NZ Super is granted. It gives you access to thousands of discounts and concessions from businesses around New Zealand and Australia, and to New Zealand government and/or local council services.

Tell us your ethnicity

14

Tick the group(s) you most identify with.

- Māori
- New Zealand European Niuean Samoan Indian
- Other European Tokelauan Tongan Chinese
- Cook Island Māori Other Do not want to answer

INFORMATION FOR Q14:
We collect this information for statistics we use in research and future development work.

Tell us about your residence status

15

Do you usually live in New Zealand?

No Yes

16

What best describes your residence status in New Zealand? Tick only one box.

- New Zealand citizen by birth
- Granted New Zealand citizenship
Day Month Year
-
- Granted permanent residency
Day Month Year
-
- Other

17

When did you arrive in New Zealand?

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

18

What country were you born in?

19

Do you regularly visit any countries outside New Zealand?Name of country you
visit or will visit

How often?

How long?

Reason for visiting (for example,
holiday, working, living)

Tell us if you've lived or worked overseas

20

Have you ever lived or worked in any countries outside of New Zealand?

Don't include holidays of four weeks or less.

No

Go to question 23

Yes

Please list details belowTick the reason(s) for being in
each country

Name of country	Date you entered this country		Date you left this country		Holiday	Work	Visiting family	Study	Missionary work	Humanitarian work	Other
	/	/	/	/							
	/	/	/	/							
	/	/	/	/							
	/	/	/	/							
	/	/	/	/							
	/	/	/	/							
	/	/	/	/							

INFORMATION FOR Q20:

Periods of overseas
residence may:

- affect entitlement to some benefits/pensions
- mean you're eligible for an overseas benefit or pension.

For more information,
phone **0800 777 227**.

HOW TO ANSWER Q20:

Your reason for being in a
country may be that you
were there for a working
holiday, you were living
there, you were born
there. If you don't know
the exact date we'll accept
a month and year.

21

Do you get or qualify for a social security benefit, pension or allowance from overseas?

You need to tell us this because your payments may be affected if you get or are eligible for an overseas pension or benefit.

No

Go to question 23

Don't know

Go to question 23

Yes

Tick the box that best describes your benefit, pension or allowance

Retirement or old age

Superannuation

Disability or health
condition

Widow or survivor

Child or dependent

War related

Other

ATTACHMENT FOR Q22:

22

You'll need to show us proof of these payments, such as a pension certificate.

If you ticked 'yes' for question 21, please give details of the payments you get.

	Payment 1	Payment 2
What country does the payment come from?		
How much do you get each time the payment is made (in overseas currency)?		
Is this amount before or after tax?		
How often do you get the payment (for example: weekly, fortnightly, monthly)?		
What is the name of your pension, allowance or benefit?		
What is the payment reference number?		

Tell us your bank details

23

What bank account would you want your payments to be paid into?

The account is in the name of:

The account number is:

Bank	Branch	Account number	Suffix
			

ATTACHMENT FOR Q23:

You need to provide proof of your bank account, such as a bank statement or deposit slip.

Tell us whether you're a veteran

24

Have you served with the New Zealand Armed Forces?

No Yes

If you've ticked 'yes', you may be entitled to a:

- Veteran's Pension (for more information call **0800 650 656**), and/or a
- War Disablement Pension or associated payments (for more information call Veterans' Affairs New Zealand on **0800 4 VETERAN (0800 483 8372)**).

Tell us about work in the last 52 weeks

By 'work' we mean any employment for which you or your partner get paid or get other advantages for, such as free or subsidised board, payments in kind, or drawings from a business.

Tell us about your current work

25

Are you working?

 No

[Go to question 29](#)

 Yes

HOW TO ANSWER Q26:

26

By full-time, we mean you generally work at least 30 hours a week.

What type of work do you do?

 Full-time

 Part-time

 Casual

 Seasonal

 Self-employed

 Voluntary

INFORMATION FOR Q26:

If you have more than one job please record details of your other employers on a separate sheet of paper.

27

Who are you working for?

Employer's name

Employer's contact details

Address		
Phone number	()	Fax ()
Email		

HOW TO ANSWER Q28:

28

Include the amount you're paid and also the value of things you get from your employer instead of money.

If your income varies week to week – provide an average (for example the average of your last four weeks pay).

How much are you paid each week?

	Type of payment (include goods or services)	Amount before tax	Amount after tax
1.	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
2.	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
3.	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
4.	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

INFORMATION FOR Q29:

29

Paid Parental Leave is paid to eligible parents to care for their newborn or newly adopted child. It's paid by Inland Revenue.

You may get Best Start tax credits when the Paid Parental Leave ends.

Have you applied, or will you apply, for Paid Parental Leave?

 No

[Go to question 30](#)

 Yes

[Please write the details below](#)

Which child is it for?

How much is it each week?

 \$

What date will it end?

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Tell us about your partner's current work

30

Is your partner working?

 No

[Go to question 34](#)

 Yes

HOW TO ANSWER Q31:

By full-time, we mean your partner generally work at least 30 hours a week.

31

What type of work does your partner do?

 Full-time

 Part-time

 Casual

 Seasonal

 Self-employed

 Voluntary

INFORMATION FOR Q31:

If your partner has more than one job please record details of your other employers on a separate sheet of paper.

For each job include the information asked for in questions 31 to 33.

32

Who is your partner working for?

Employer's name

Employer's contact details

Address		
Phone number	() ()	Fax () ()
Email		

HOW TO ANSWER Q33:

Include the amount your partner's paid and also the value of things they get from their employer instead of money.

If their income varies week to week – provide an average (for example the average of their last four weeks pay).

33

How much is your partner paid each week?

	Type of payment (include goods or services)	Amount before tax	Amount after tax
1.		\$	\$
2.		\$	\$
3.		\$	\$
4.		\$	\$

INFORMATION FOR Q34:

Paid Parental Leave is paid to eligible parents to care for their newborn or newly adopted child. It's paid by Inland Revenue.

Your partner may get Best Start tax credits when the Paid Parental Leave ends.

34

Has your partner applied, or will they apply, for Paid Parental Leave?

 No

[Go to question 35](#)

 Yes

[Please write the details below](#)

Which child is it for?

How much is it each week?

 \$

What date will it end?

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Tell us about your income and assets

Tell us about income in the last 52 weeks?

35

Did you or your partner get income from any of the following sources in the last 52 weeks?

- Wages or salary No Yes
- Termination pay No Yes
- Redundancy pay No Yes
- Accident compensation (eg ACC) No Yes
- Income insurance (replacement/protection) No Yes
- Farm or business income No Yes
- Payments from self employment or contract work No Yes
- Interest from savings, investments, or bonds No Yes
- Dividends from shares, unit trusts, or managed funds No Yes
- Income from rents No Yes
- Payments from three or more boarders or flatmates No Yes
- Child Support payments No Yes
- Other income for a child No Yes
- Maintenance payments No Yes
- Payments from a former partner No Yes
- Student Allowance, scholarship, or Student Loan living cost payments No Yes
- Overseas pension, benefit or allowance payments No Yes
- Other superannuation or retirement scheme income – government or private (don't include NZ Super or Veteran's Pensions because we already know what you get) No Yes
- Income from an estate, if you've inherited money No Yes
- Income from trusts No Yes
- Other No Yes

ATTACHMENT FOR Q35:
Bring a copy of your business accounts.

INFORMATION FOR Q35:
In this application form, 'partner' means the person you're married to or in a civil union or relationship with, not a business partner.

36

Did you answer 'yes' to any of the sources of income listed in question 35?

No Yes



Tell us the total before-tax amounts, for the last 52 weeks

Where did the income come from?	Payment made to?		
	You	Your partner	Jointly with your partner
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

ATTACHMENT FOR Q36:
You need to show us proof of income you've received in the last 52 weeks.

HOW TO ANSWER Q37:

Other types of payment include advantages such as free or subsidised goods and services (for example, free food, subsidised accommodation).

37

Did you or your partner get other types of payment apart from money in the last 52 weeks?

No Yes



Please tell us about the type of payment and its value

Type of payment	Where did it come from?	Its value
		\$
		\$
		\$

HOW TO ANSWER Q38:

How often do you expect the payment, such as weekly, fortnightly, monthly, one-off.

The types of income you need to include here are listed on page 11.

38

Do you or your partner expect to get income or other payments in the next 52 weeks?

No Yes



Please write the details below. Tell us the before-tax amounts

Where will the payment come from?	Payment made to?			How often do you expect the payment?
	You	Your partner	Jointly with partner	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	

Tell us about your assets

ATTACHMENT FOR Q39:

You may be asked to provide proof of your assets and their value.

39

Do you or your partner have any of the following cash assets?

- Money in bank or other savings No Yes
- Bonus Bonds, shares, debentures or stocks No Yes
- Money lent to other people or organisations No Yes
- Other cash assets No Yes

40

If you answered 'yes' to any of the assets listed in question 39, please write the details below.

Type of asset	You	Your partner	Jointly owned
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

HOW TO ANSWER Q41:

Examples of property you don't live in include, land, holiday homes, bach/crib, investment properties.

41

Do you or your partner have any of the following non-cash assets?

- Property you don't live in No Yes
- Boat or caravan No Yes
- Other No Yes

42

If you answered 'yes' to any of the non-cash assets listed question 41, please write the details below.

Type of asset	How much is it worth?	How much do you owe on it?
	\$	\$
	\$	\$
	\$	\$

43

HOW TO ANSWER Q43:
Please include assets sold to a trust, family members, business or charitable organisations.

INFORMATION FOR Q43:
Depending on your circumstances we may ask you for information on assets sold more than five years ago.

ATTACHMENT FOR Q43:
You'll need to provide proof of the sale of the asset, like a solicitor's settlement statement.

Have you or your partner sold any assets in the last five years?

No Yes ↓ Please provide details below

Asset 1

What was the asset? How much was it sold for?
Who was it sold to? When was it sold?
Day Month Year

Asset 2

What was the asset? How much was it sold for?
Who was it sold to? When was it sold?
Day Month Year

Gifted assets includes giving away, transferring, or disposing of your assets to another person or organisation.

If you or your partner (even if they have died) have given assets away they may still be counted for this assessment.

You can gift up to a certain amount for each 12 month period in the five years before you apply. To find out the amount you can gift go to our website workandincome.govt.nz and search on *Residential Care Subsidy*.

44

INFORMATION FOR Q44:
Depending on your circumstances, we may ask you for information on assets gifted more than five years ago.

HOW TO ANSWER Q44:
Please include assets gifted to a trust, family members, business or charitable organisations.

ATTACHMENT FOR Q44:
Please provide proof of the assets you gifted. If you can't do this you'll need to talk with us.

Have you or your partner ever gifted any assets?

No Yes ↓ Please provide details below

Asset 1

What was the asset? What was the asset worth?
Who was it gifted to? When was it gifted?
Day Month Year

Asset 2

What was the asset? What was the asset worth?
Who was it gifted to? When was it gifted?
Day Month Year

Are you involved with a trust?

45

Are you or your partner involved in a trust, or have you or your partner ever been involved in a trust?

The trust can be any type of trust, including a family trust.

'Involved' means one or more of the following:

- you've set up a trust, usually by making a gift of assets or property
- you've sold or gifted assets to a trust
- you make decisions about managing a trust
- you benefit from a trust; for example, by receiving free or subsidised accommodation or income such as trust distributions.

No

[Go to question 46](#)

Yes



Please write the name of the trust



ATTACHMENT FOR Q45:

You'll need to provide full copies of trust documents such as:

- trust deed
- deeds of acknowledgment of debt
- deeds of forgiveness of debt
- Inland Revenue gifting statements
- the latest trust financial statements.

Extra Help information

You may be able to get extra financial or other help. Most extra help we pay depends on your personal situation and what income or assets you have. You can apply for extra help at any time.

For more information about extra help and application forms go to seniors.msd.govt.nz or you can phone us on **0800 552 002**.

Disability Allowance

46

Do you want to apply for a Disability Allowance?

No Yes

Please complete a Disability Allowance application

If you, or a family member, have a disability or medical condition likely to continue for at least six months, you may be able to get help with costs such as ongoing visits to the doctor, medicines, medical alarms, travel, and some other costs.

Disability Allowance is income tested.

Accommodation Supplement

47

Do you want to apply for an Accommodation Supplement?

No Yes

Please complete an Accommodation Supplement application

If you have costs from owning your own home, renting, or boarding, you may be able to get an Accommodation Supplement. How much you get will depend on your income, assets, accommodation costs, family circumstances and where you live.

Accommodation Supplement is income and asset tested.

If you and/or your partner are tenants living in a community housing property, you won't be able to get Accommodation Supplement. (Community housing properties are provided by Kāinga Ora (formerly Housing New Zealand) and approved community housing providers.)

Temporary Additional Support

48

Do you want to apply for Temporary Additional Support?

No Yes

Please complete a Temporary Additional Support application

Temporary Additional Support helps with essential costs for a short time when you've tried everything you can think of, and still can't pay for them.

To get Temporary Additional Support, your assets will need to be below a certain level.

Community Services Card

49

Do you want to apply for a Community Services Card?

No Yes

Please complete a Community Services Card application

The Community Services Card can help you with the costs of health care. You will pay less for some health services and prescriptions.

To be eligible for the Community Services Card, your income must be below a certain level.

Dependent children in your care

50

Do you have dependent children in your care?

No Yes

You may be able to get other forms of financial assistance. Please ask us about this.

A dependent child is a child who is financially supported by you and is living with you as a member of your family.



What you need to do (your obligations)



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When you're getting payments from us, there are some things you and your partner need to do to make sure you're both getting paid the right amount.

If you don't do these things, we could pay the wrong amount. It could also mean we have to reduce or stop your payments. We don't want you both to miss out on money so please read these carefully.



Let us know when things change

You need to let us know about changes that might affect the amount you're paid.

Changes to information about you or your family, like:

- name, address, contact details or bank account number
- starting or stopping living alone
- starting or ending a relationship, marriage, or civil union
- your partner passes away
- the number of dependent children you support.

You need to tell us about changes relating to your income, such as:

- starting, stopping or changing jobs
- changes to your pay or other income
- getting an overseas pension.

We also need to know if you:

- go into or come out of hospital
- are being held in custody or on remand.

If we have the wrong information we could pay you the wrong amount. If we pay you too much you might have to pay us back.



ⓘ We can't pay you while you're out of New Zealand unless we've agreed to it.

Tell us if you're going overseas

If you're traveling or moving overseas you may need to let us know because we may have to change or stop your payments. Whether you need to let us know will depend on your travel plans. There are some examples below.

If there's a good reason you can't tell us before you go, then you need to let us know as soon as you can.

To let us know your travel plans, you can complete a form on our website. Go to workandincome.govt.nz and search on *Overseas travel dates*.

When you get other payments from us

If you get other payments from us like Winter Energy Payment, Disability Allowance, Accommodation Supplement or Temporary Additional Support, you can keep getting them only for the first 28 days you're away. You need to let us know about your travel plans before you go.

Traveling for short trips of 28 days (four weeks) or more

You need to let us know if:

- you're going to be away more than 28 days, or
- you don't know how long you'll be away for, or
- you intend to have more than one overseas trip in the next 12 months.

What can happen if you don't meet your obligations

Your payments can stop if you don't tell us something we need to know.



You need to do the things listed above to keep getting payments from us. So does your partner, if you have one.

If you don't tell us something we need to know, your payments can stop. In some cases you could even be prosecuted.

Your rights

You have the right to ask us to review any decision we make about your payments.



If you don't think we have things right or there's something you don't understand:

- call us – we can usually fix it over the phone
- you have the right to ask us to review the decision. Find out how at msd.govt.nz/reviews

Privacy Statement

The Ministry of Social Development includes Work and Income, MSD Housing Assessment, Senior Services, StudyLink and other service lines. The legislation administered by the Ministry of Social Development allows us to check the information that you give us. This may happen when you apply for assistance and at any time after that. The Privacy Act 1993 requires us to tell you why we collect the information and what we will do with it.

Why we collect information

The information you give us is collected under the authority of the legislation administered by the Ministry of Social Development and will be held by the Ministry of Social Development.

The information is collected for the purposes of the legislation administered by the Ministry of Social Development including:

- granting benefits and other assistance under the Social Security Act 2018
- delivering superannuation services under the New Zealand Superannuation and Retirement Income Act 2001
- delivering assistance under the Veterans' Support Act 2014
- statistical and research purposes
- providing advice to Government
- providing support and services for you and your family
- providing education related services
- care and protection needs of children
- assessing eligibility for social housing and calculating income-related rents under the Housing Restructuring and Tenancy Matters Act 1992
- assessing whether you and/or your partner may be entitled to an overseas pension, benefit or allowance.

You are not required to give the Ministry of Social Development information, but if you do not give us all the information we ask for, your application for benefits or pensions and other assistance may be declined.

We may contact health practitioners

The Ministry of Social Development may contact health practitioners to check any health related information you give us.

We may use information for public housing

Information you give us when you apply for assistance, and at any time after that, may also be used for public housing purposes under the Housing Restructuring and Tenancy Matters Act 1992, including reviewing your eligibility for social housing or your income-related rent. Public housing is subsidised housing available to people in the greatest need of housing for the duration of their need. It is provided by Housing New Zealand and approved community housing providers.

We may compare the information you give us with information held by other agencies

The information you give us may be compared with information held by other agencies such as Inland Revenue, the Ministry of Justice, Department of Corrections, New Zealand Customs Service, Department of Internal Affairs, Accident Compensation Corporation, Housing New Zealand Corporation, Ministry of Health and Immigration New Zealand. It may also be compared with social security information (for example, pension or benefit information) held by other governments (including Australia, Malta and the Netherlands).

We may share information with Inland Revenue

Under the Tax Administration Act 1994, if you have dependent children, the information you give us may be shared with Inland Revenue for the purpose of administering Working for Families Tax Credits. Inland Revenue may also:

- use the information for the purposes of child support, student loans and taxation
- disclose it to the Ministry of Business, Innovation, and Employment, Statistics New Zealand, the Ministry of Justice, the Accident Compensation Corporation, and the Ministry of Education
- disclose your personal information to your partner.

We may give information to service providers, employers, public housing providers and childcare providers

The Ministry of Social Development may:

- give employers information about you if you use our employment services
- share information with childcare centres to administer your entitlement to childcare assistance
- give information about you to the Tertiary Education Commission, Workbridge, training providers, career services or other agencies that have a formal agreement to provide services on behalf of the Ministry of Social Development, if you use our employment services
- share information about you with public housing providers (such as Housing New Zealand) to administer your housing-related assistance.

We may use your information to give you a better service

Other information that you give us that is not required to assess your entitlement to a New Zealand Superannuation may be used to provide a better service to you.

You have the right to see and correct your information

Under the Privacy Act 1993 you have the right to ask to see all information we hold about you and to ask us to correct that information.

Signature page

Office copy

Applicant

I have answered all the questions that apply to me and my situation.

The information I have given you is true and complete.

I understand the things I need to do while I'm getting payments.

I will do what I need to do to meet my obligations.

I understand what you do with my personal information and how you protect my privacy.

Applicant's name (print)

Applicant's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Applicant's partner

This section must be completed by the person who qualifies for NZ Super.

I understand the obligations explained in this form.

I agree to have my partner included in my NZ Super payments.

Applicant's partner's name (print)

Applicant's partner's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Helper's statement

Complete this if you've helped the applicant or their partner to complete this application form.

Your first and middle names

Your surname or family name

Your address

Your phone number

Tick the box for the statement that applies

- I completed this application form at the request of the person applying. They told me they understood what they were signing. The statements and answers I have completed are true and complete as given to me by the person applying.
- I completed this application form at the request of the partner of the person applying. They told me they understood what they were signing. The statements and answers I have completed are true and complete as given to me by the partner of the person applying.

Helper's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year



What you need to do (your obligations)



MINISTRY OF SOCIAL
DEVELOPMENT
TE MANATŪ WHAKAHIATO ORA

When you're getting payments from us, there are some things you need to do to make sure you're getting paid the right amount. So does your partner, if you have one.

If you don't do these things, we could pay you the wrong amount. It could also mean we have to reduce or stop your payments. We don't want you to miss out on money you need so please read these carefully.



Let us know when things change

You need to let us know about changes that might affect the amount you're paid.

Changes to information about you or your family, like:

- name, address, contact details or bank account number
- starting or stopping living alone
- starting or ending a relationship, marriage, or civil union
- your partner passes away
- the number of dependent children you support.

You need to tell us about changes relating to your income, such as:

- starting, stopping or changing jobs
- changes to your pay or other income
- getting an overseas pension.

We also need to know if you:

- go into or come out of hospital
- are being held in custody or on remand.

If we have the wrong information we could pay you the wrong amount. If we pay you too much you might have to pay us back.



i We can't pay you while you're out of New Zealand unless we've agreed to it.

Tell us if you're going overseas

If you're traveling or moving overseas you may need to let us know because we may have to change or stop your payments. Whether you need to let us know will depend on your travel plans. There are some examples below.

If there's a good reason you can't tell us before you go, then you need to let us know as soon as you can.

To let us know your travel plans, you can complete a form on our website. Go to workandincome.govt.nz and search on *Overseas travel dates*.

When you get other payments from us

If you get other payments from us like Winter Energy Payment, Disability Allowance, Accommodation Supplement or Temporary Additional Support, you can keep getting them only for the first 28 days you're away. You need to let us know about your travel plans before you go.

Traveling for short trips of 28 days (four weeks) or more

You need to let us know if:

- you're going to be away more than 28 days, or
- you don't know how long you'll be away for, or
- you intend to have more than one overseas trip in the next 12 months.

What can happen if you don't meet your obligations

Your payments can stop if you don't tell us something we need to know.



You need to do the things listed above to keep getting payments from us. So does your partner, if you have one.

If you don't tell us something we need to know, your payments can stop. In some cases you could even be prosecuted.

Your rights

You have the right to ask us to review any decision we make about your payments.



If you don't think we have things right or there's something you don't understand:

- call us – we can usually fix it over the phone
- you have the right to ask us to review the decision. Find out how at msd.govt.nz/reviews

Privacy Statement

The Ministry of Social Development includes Work and Income, MSD Housing Assessment, Senior Services, StudyLink and other service lines. The legislation administered by the Ministry of Social Development allows us to check the information that you give us. This may happen when you apply for assistance and at any time after that. The Privacy Act 1993 requires us to tell you why we collect the information and what we will do with it.

Why we collect information

The information you give us is collected under the authority of the legislation administered by the Ministry of Social Development and will be held by the Ministry of Social Development.

The information is collected for the purposes of the legislation administered by the Ministry of Social Development including:

- granting benefits and other assistance under the Social Security Act 2018
- delivering superannuation services under the New Zealand Superannuation and Retirement Income Act 2001
- delivering assistance under the Veterans' Support Act 2014
- statistical and research purposes
- providing advice to Government
- providing support and services for you and your family
- providing education related services
- care and protection needs of children
- assessing eligibility for social housing and calculating income-related rents under the Housing Restructuring and Tenancy Matters Act 1992
- assessing whether you and/or your partner may be entitled to an overseas pension, benefit or allowance.

You are not required to give the Ministry of Social Development information, but if you do not give us all the information we ask for, your application for benefits or pensions and other assistance may be declined.

We may contact health practitioners

The Ministry of Social Development may contact health practitioners to check any health related information you give us.

We may use information for public housing

Information you give us when you apply for assistance, and at any time after that, may also be used for public housing purposes under the Housing Restructuring and Tenancy Matters Act 1992, including reviewing your eligibility for social housing or your income-related rent. Public housing is subsidised housing available to people in the greatest need of housing for the duration of their need. It is provided by Housing New Zealand and approved community housing providers.

We may compare the information you give us with information held by other agencies

The information you give us may be compared with information held by other agencies such as Inland Revenue, the Ministry of Justice, Department of Corrections, New Zealand Customs Service, Department of Internal Affairs, Accident Compensation Corporation, Housing New Zealand Corporation, Ministry of Health and Immigration New Zealand. It may also be compared with social security information (for example, pension or benefit information) held by other governments (including Australia, Malta and the Netherlands).

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Signature page

Applicant and partner's copy

Applicant

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I understand the things I need to do while I'm getting payments.

I will do what I need to do to meet my obligations.

I understand what you do with my personal information and how you protect my privacy.

Applicant's name (print)

Applicant's signature

Date

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Day	Month	Year

Applicant's partner

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I agree to have my partner included in my NZ Super payments.

Applicant's partner's name (print)

Applicant's partner's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Please use the document checklist to help you make sure you bring all the documents you need to your meeting with us.