

Special Needs Grant

International Custody Dispute Payment



Work and Income
Te Hiranga Tangata

A service of the Ministry of Social Development

If you need help filling in this form, please phone **0800 559 009** within New Zealand, or **+64 9 913 0300** outside New Zealand.

Who can get this payment

To be eligible for the Special Needs Grant – International Custody Dispute Payment, you must:

- be the principal caregiver of a dependent child(ren), **and**
- be in hardship, **and**
- have exhausted all other avenues of financial support that might reasonably be available.


Also, you must either be:

- in New Zealand under a **temporary or limited purpose permit** with the child for the purposes of resolving custody and access proceedings, **or**
- a New Zealand citizen/permanent resident and in another country under the Hague Convention to resolve the custody dispute.

This is an income and asset tested payment.

What you need to do next

You need to do several things before Work and Income can help you.

1. Fill out this application form.
2. Collect all the documents you need to show us. We tell you about these documents in the application form (look for the ) , and we also have a list on page 3.
3. Send this application form and the verified documents to:

**International Custody Dispute Payment
Helpline
Ministry of Social Development
PO Box 1556
Wellington 6140
New Zealand**

You must give us all the information we need.

If you do not have all the information we need, talk with us and we may be able to help.

If we find out later that any information you give us is not true, or that you knew information you should have told us and did not tell us, we may stop paying your benefit. You might need to pay money back, we may impose a penalty, and you could be prosecuted.

What you need to bring

INFORMATION NOTE:

Please provide verified copies of documents, **not** the originals. Copies can be verified as a **true copy** by a Solicitor/Lawyer, Notary Public, Registrar of the Court, Justice of the Peace or at a Work and Income Service Centre.

Proof of who you are:

For you For your partner
(if you have one)

If you were born in New Zealand, bring one type of official identification that has your full legal name and your date of birth (for example, your birth certificate, passport, driver licence, firearms licence, deed poll).

If you were born overseas, bring proof that you have a right to live in New Zealand (for example, a citizenship certificate, a New Zealand passport, a passport from another country with residence class visa or proof of permanent residence).

If your name has changed, bring your marriage certificate, deed poll, or other proof of the name change.

All people applying need to bring **two** more documents that help to prove who you are (for example, a marriage certificate, bank statement, phone or power account, driver licence).

A form or letter from Inland Revenue showing your tax number.

Proof of your bank account details, such as a bank statement or deposit slip.

One of the documents above must be at least two years old.

Depending on your answers you may also need to bring:

For you For your partner
(if you have one)

Proof of your assets and their value.

Proof of payments, if you receive a benefit, allowance or pension from overseas.

Full birth certificates for each dependent child in your care.

Your marriage or civil union certificate, for a current relationship.

Your business accounts, if you have your own business.

Proof of any before-tax income for the 52 weeks, before the application (for example, wages, holiday pay and any other income) and details of your income for the last 26 weeks.

Trust documents, if you are involved in a trust (for example, trust deed, deed of debt, gift statements, accounts).

Special Needs Grant International Custody Dispute Payment



Work and Income
Te Hiranga Tangata

A service of the Ministry of Social Development

In this form, 'you', 'your', and 'yourself' means the person applying for Special Needs Grant – International Custody Dispute Payment.

If we say 'your partner' this only applies to you if you have one.

Tell us about yourself

If you have received a benefit or extra financial help from us before, write your client number here if you know it. This number can be found on your Community Services Card if you have one.

Client number

 | |

Tell us the names you have been known by

1

What is your full name?

 Mr Mrs Ms Miss Other

First and middle names

Surname or family name

2

Is the name on your birth certificate the same as above?

 No Yes

First and middle names

Surname or family name

3

Have you ever been known by any other name?

 No Yes

1.

2.

4

What name would you like us to call you?

 The name I wrote in Question 1 The name I wrote in Question 2 Other

ATTACHMENT FOR Q1:
Bring proof of your identity. What you need to bring is explained on page 2.

HOW TO ANSWER Q3:
For example, have you had married names, English names, changes by deed poll, or aliases?

ATTACHMENT FOR Q3:
Bring your marriage certificate, deed poll, or other proof of any name change.

5

What date were you born?

Day Month Year

6

Are you:

Male Female

7

What is your Inland Revenue tax number?

Tax number input boxes

8

What bank account would you want your payments to be paid into?

The account is in the name of:

The account number is:

ATTACHMENT FOR Q7: Bring a form or letter from Inland Revenue showing your tax number.

ATTACHMENT FOR Q8: You will need to provide proof of your bank account details, such as a bank statement or deposit slip.

Tell us how we can contact you

9

Where do you live?

Flat/House number Street Name Suburb Town/City

HOW TO ANSWER Q9: If you live in a rural area, flat/house number could include your RAPID number, fire number, emergency services number.

10

Is your mailing address different from where you live?

No Yes Tell us your mailing address

HOW TO ANSWER Q10: Mailing address can include a postal box (PO Box), rural delivery details, or C/O address.

11

How else can we contact you?

Tick the best way for us to first contact you

Home phone Mobile phone Other phone Fax

HOW TO ANSWER Q11: Please only give us contact details you would like us to use.

12

Do you agree to get emails from us?

No Yes Tell us your mailing address I don't have an email address

Tell us your ethnicity

13

INFORMATION FOR Q13:
We collect this information for statistics that we use in research and future development work.

Tick the group(s) you most identify with.

Māori **Which tribe(s) or iwi?**

New Zealand European Niuean Samoan Indian

Other European Tolelauan Tongan Chinese

Cook Island Māori Other **Please write below** Do not want to answer

Tell us about your residence status

14

HOW TO ANSWER Q14:
This means that you consider New Zealand your home, you are a legal resident, you usually live here and you intend to stay.

ATTACHMENT FOR Q14:
If you answered 'No' you will need to provide proof of your assets and their value (page 17).

Do you usually live in New Zealand?

No Yes

15

What best describes your residence status in New Zealand? Tick only one box.

New Zealand citizen by birth **Go to question 18**

Granted New Zealand citizenship Date citizenship granted
Day Month Year

Granted permanent residency Date permanent residence granted
Day Month Year

Other **What is your residence status?**

16

When did you arrive in New Zealand?

Day Month Year

17

What country were you born in?

Tell us if you have lived or worked overseas

18

Have you ever lived or worked in any countries outside of New Zealand?

 No

Go to question 21

 Yes


Please provide details below

Name of country	Date you entered this country	Date you left this country	Reason for being in this country
	/ /	/ /	
	/ /	/ /	
	/ /	/ /	
	/ /	/ /	
	/ /	/ /	
	/ /	/ /	
	/ /	/ /	
	/ /	/ /	

- INFORMATION FOR Q18:**
Periods of overseas residence may:
- affect entitlement to some benefits
 - mean you are eligible for an overseas benefit or pension.
 - For more information, phone **0800 777 227**.

- HOW TO ANSWER Q18:**
Your reason for being in a country may be that you were there for a working holiday, you were living there, you were born there.

19

Do you receive or qualify for a social security benefit, pension or allowance from overseas?

 No

Go to question 21

 Yes


Tick the box that best describes your benefit, pension or allowance

 Retirement or old age

 Superannuation

 Disability or health condition

 Widow or survivor

 Child or dependent

 War related

 Other

- ATTACHMENT FOR Q20:**
You will need to show us evidence of these payments, such as a pension certificate.

20

If you ticked 'Yes' for question 19, please give details of the payments you receive.

	Payment 1	Payment 2
What country does the payment come from?		
How much do you receive each time the payment is made (in overseas currency)?		
Is this amount before or after tax?		
How often do you receive the payment (for example: weekly, fortnightly, monthly)?		
What is the name of your pension, allowance or benefit?		
What is the payment reference number?		

Dispute information

21

Is your custody dispute being resolved in New Zealand?

 No

 Yes

Go to question 25

- ATTACHMENT FOR Q22:**
You will need to check if there is any assistance available from that country.

22

What country is your custody dispute being held in?

23

What is your residency status in that country?

24

When did you arrive in that country?

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

25

Are you in that country under the Hague Convention application or order?
 No Yes
**ATTACHMENT FOR Q25:**

You will need to provide proof that your court proceedings are under the Hague Convention, such as the court letter.

Tell us about the people in your household

Tell us about your dependent children

26

Do you have dependent children in your care? No[Go to question 27](#) Yes[Please provide details below](#)**Child 1**

Full name

Date of birth

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Relationship to you

Parent 1: Full name

Parent 2: Full name

Child 2

Full name

Date of birth

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Relationship to you

Parent 1: Full name

Parent 2: Full name

Child 3

Full name

Date of birth

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Relationship to you

Parent 1: Full name

Parent 2: Full name

If you need to include more than three children in your application, please write these details about each one on a separate sheet of paper, and bring them with this application form.

**HOW TO ANSWER Q26:**

Please give the names of children you support financially and who live with you as a member of your family, including:

- your own children
- adopted children
- stepchildren
- children at boarding school
- grandchildren / mokopuna.
- The child's name should be the same as on the child's birth certificate.
- Tell us the names of all parents of each child.

**ATTACHMENT FOR Q26:**

Bring the birth certificate for each dependent child.

Tell us about your relationship status

Definition of a relationship for benefit purposes

Whether people are single or a couple affects eligibility for certain income assistance and the rate at which we can pay that assistance.

When we determine your entitlement to income assistance, we will consider you to be in a relationship if you are married, in a civil union, or in a de facto relationship, and have a degree of companionship.

By degree of companionship, we mean two people (of the same or opposite sex):

- are committed to each other emotionally for the foreseeable future and
- are financially interdependent on each other.
- To give you a better idea of what we mean by this, think about whether:
 - you live together at the same address most of the time
 - you live separately but stay overnight at each other's place a few nights a week
 - you share responsibilities, for example bringing up children (if any)
- you socialise and holiday together
- you share household bills
- you have a sexual relationship
- people think of you as a couple
- you give each other emotional support and companionship
- your partner would be willing to financially support you if you couldn't support yourself.
- you share money, bank accounts or credit cards

HOW TO ANSWER Q27:

Tick this statement to confirm you understand the definition of a relationship for benefit purposes.

If you do not understand what we mean by a relationship please leave this blank until you talk with us. In the meantime, go to question 32.

27

Do you understand our definition of a relationship for benefit purposes?

 No

Please talk with us

 Yes

28

Do you have a partner?

By 'partner' we mean someone you are in a relationship with. If you are not sure, please leave this section blank until you talk to us and in the meantime, go to question 32

 No

Go to question 32

 Yes

29

What is your partner's full name?

 Mr Mrs Ms Miss

Other

First and middle names

Surname or family name

30

What is your partner's date of birth?

Day

Month

Year

31

ATTACHMENT FOR Q53:

Bring your marriage or civil union certificate for your current relationship.

What is your relationship status with your partner?



Please tick one of the following boxes

 Married In a civil union In a relationship

Tell us about your income and assets

Tell us about income in the last 52 weeks?

32

Did you get income from any of the following sources in the last 52 weeks?

- | | | | |
|---|-----------------------------|------------------------------|---|
| <input type="checkbox"/> Wages or salary | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Termination pay | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Redundancy pay | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Accident compensation (eg ACC) | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Income insurance (replacement/protection) | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Jointly with partner |
| <input type="checkbox"/> Farm or business income | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Jointly with partner |
| <input type="checkbox"/> Payments from self employment or contract work | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Jointly with partner |
| <input type="checkbox"/> Interest from savings, investments, or bonds | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Jointly with partner |
| <input type="checkbox"/> Dividends from shares, unit trusts, or managed funds | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Jointly with partner |
| <input type="checkbox"/> Income from rents | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Jointly with partner |
| <input type="checkbox"/> Payments from boarders or flatmates | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Jointly with partner |
| <input type="checkbox"/> Child Support payments | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Other income for a child | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Maintenance payments | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Payments from a former partner | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Student Allowance, scholarship, or Student Loan living cost payments | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Overseas pension, benefit or allowance payments | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Other superannuation or retirement scheme income (government or private) | <input type="checkbox"/> No | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Income from an estate, if you have inherited money | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Jointly with partner |
| <input type="checkbox"/> Income from trusts | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Jointly with partner |
| <input type="checkbox"/> Other | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Jointly with partner |

ATTACHMENT FOR Q32:

Bring a copy of your business accounts.

INFORMATION FOR Q32:

In this application form, 'partner' means the person you are married to or in a civil union or relationship with, not a business partner.

33

Did you answer 'Yes' or 'Jointly with partner' to any of the sources of income listed in question 32?

- No Yes

↓ Tell us the total before-tax amounts, for the last 52 weeks

Where did the income come from?	Payment made to?	
	You	Jointly with partner
	\$	\$
	\$	\$
	\$	\$
	\$	\$

ATTACHMENT FOR Q33:

You need to show us proof of income you have received in the last 52 weeks and details of your income for the last 26 weeks.

HOW TO ANSWER Q34:

Other types of payment include advantages such as free or subsidised goods and services (for example, free food, subsidised accommodation).

34

Did you get other types of payment apart from money in the last 52 weeks?

No Yes

↓ Please tell us about the type of payment and its value

Type of payment	Where did it come from?	Its value
		\$
		\$
		\$

HOW TO ANSWER Q35:

How often do you expect the payment, such as weekly, fortnightly, monthly, one-off.

The types of income you need to include here are listed on page 9.

35

Do you expect to get income or other payments in the next 52 weeks?

No Yes

↓ Please write the details below. Tell us the before-tax amounts

Where will the payment come from?	Payment made to? You	Jointly with partner	How often do you expect the payment?
		\$	
		\$	
		\$	
		\$	

Are you involved with a trust?

36

Are you involved in a trust, or have you ever been involved in a trust?

‘Involved’ means one or more of the following:

- you have set up a trust, usually by making a gift of assets or property
- you have transferred assets to a trust
- you make decisions about managing a trust
- you benefit from a trust; for example, by receiving income such as trust distributions.

No Yes

↓ Please write the name of the trust

ATTACHMENT FOR Q36:

You will need to show us trust documents; such as the trust deed, deed of debt, gift statements, accounts.

Tell us about your assets

37

Do you or your partner have any of the following cash assets?

Money in bank or other savings No Yes

Bonus Bonds, shares, debentures or stocks No Yes

Money lent to other people or organisations No Yes

Other cash assets No Yes

ATTACHMENT FOR Q37:

You may be asked to provide proof of your assets and their value.

38

If you answered ‘yes’ to any of the assets listed above, please write the details below.

Type of asset	You	Your partner	Jointly owned
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

39 HOW TO ANSWER Q39:

Examples of property you do not live in include, land, holiday homes, bach/crib, investment properties.

40 ATTACHMENT FOR Q40:

You may be asked to provide proof of these details.

Do you or your partner have any of the following non-cash assets?

- Property you don't live in No Yes
- Boat or caravan No Yes
- Other No Yes

If you answered 'yes' to any of the non-cash assets listed above, please write the details below.

Type of asset	How much is it worth?	How much do you owe on it?
	\$	\$
	\$	\$
	\$	\$
	\$	\$

Financial assistance

41

Have you checked your entitlement to assistance from overseas?

- No **You will need to do this before we can process your application** Yes

42 HOW TO ANSWER Q42:

This may include family tax credit.

What living costs do you expect to have during the custody dispute?

Type of asset	How much?	How often? (For example, weekly, fortnightly)
	\$	
	\$	
	\$	
	\$	
	\$	

Tell us about the court proceedings

You will need to provide verification of custody proceedings and court dates.

If the court has not given you a letter confirming these details, please ask your lawyer to confirm these details in writing.

Court proceedings

43

Are the court proceedings due to a custody dispute?

No Yes

44

Are the court proceedings a result of the Hague Convention?

No Yes

45

Who are the people involved in the custody dispute?

Please list both adults and children below

Person 1

First name(s)

Surname or family name

Relationship to you

Person 2

First name(s)

Surname or family name

Relationship to you

Person 3

First name(s)

Surname or family name

Relationship to you

Person 4

First name(s)

Surname or family name

Relationship to you

Person 5

First name(s)

Surname or family name

Relationship to you

46

What are the court dates?

--	--	--

Day Month Year

--	--	--

Day Month Year

--	--	--

Day Month Year

--	--	--

Day Month Year

Accommodation costs

If you are renting, boarding or own your own home, you may be able to get extra help for Accommodation costs.

Tell us if you want to apply

47

Do you want to apply for help with accommodation costs?

 No

Go to page 15

 Yes

Tell us who you live with

48

Do you live alone?

 No

Please write below the names of the others you live with

 Yes

First name	Surname or family name	Relationship to you

Tell us about rental accommodation costs

49

Do you pay rent?

 No

Go to question 56

 Yes

50

Do you pay rent to Housing New Zealand or a social housing provider?

 No Yes

You wont be able to get help with accommodation costs.

51

What is the total amount of rent paid each week for your home?

52

How much of this total amount do you pay for you and your family?

53

Do you pay water rates separately from your rent?

 No Yes

Tell us how much you pay

How often?

54

What is the name, address and telephone number of the person or organisation you pay rent to?

INFORMATION FOR Q51:
By rent we mean the amount you pay is for your accommodation only and does not include other costs such as food or electricity.

ATTACHMENT FOR Q52:
You may need to show proof of what you pay for rent.

ATTACHMENT FOR Q53:
You may need to show proof of what you pay for water rates.

Tell us about board costs

INFORMATION FOR Q55:

By board we mean the amount you pay for your accommodation where it includes food costs and may also include other costs like electricity.

ATTACHMENT FOR Q57:

You may need to show proof of what you pay for board.

55

Do you pay board?

No

Go to question 58

Yes



List what costs your board includes

56

What is the total amount of board you pay each week for you and your family?

57

What is the name, address, and telephone number of the person or organisation you pay board to?

Tell us about home ownership costs

HOW TO ANSWER Q59:

Only include mortgages you used to buy or alter your home. Include both interest and principal.

List any other mortgages such as a second mortgage or revolving mortgage.

Do not include contents insurance.

ATTACHMENT FOR Q59:

You will need to show proof of your home ownership costs.

58

Do you own the home you live in?

No

Yes

59

What are your home ownership costs?

	Who do you pay?	How much do you pay?	How often do you make the payment (such as weekly, monthly or yearly)?
First mortgage		\$	\$
Other mortgage		\$	\$
House insurance		\$	\$
Mortgage insurance		\$	\$
Rates		\$	\$
Ground lease		\$	\$
Water rates		\$	\$
Body corporate fees		\$	\$

60

Did you have to pay for repairs and maintenance to your home in the last 12 months?

No

Yes



Please write the total amount

\$

61

Do you have a mortgage from Housing New Zealand?

No

Yes



Please write the total amount

%

62

Have you received a rates rebate in the last 52 weeks?

No

Yes

Amount

\$

Rating year 1 July

20

to 30 June

20

Privacy Statement

The Ministry of Social Development includes Work and Income, MSD Housing Assessment, Senior Services, StudyLink and other service lines. The legislation administered by the Ministry of Social Development allows us to check the information that you give us. This may happen when you apply for assistance and at any time after that. The Privacy Act 1993 requires us to tell you why we collect the information and what we will do with it.

Why we collect information

The information you give us or your Contracted Service Provider¹ is collected under the authority of the legislation administered by the Ministry of Social Development and will be held by the Ministry of Social Development and/or your Contracted Service Provider.

The information is collected for the purposes of the legislation administered by the Ministry of Social Development including:

- granting benefits and other assistance under the Social Security Act 1964
- granting student loans and student allowances under the Education Act 1989
- delivering superannuation services under the New Zealand Superannuation and Retirement Income Act 2001 and the Veterans' Support Act 2014
- assessing eligibility for social housing and calculating income-related rents under the Housing Restructuring and Tenancy Matters Act 1992
- care and protection needs of children under the Children, Young Persons and their Families Act 1989
- providing support and services for you and your family in relation to employment, education and housing
- assessing whether you and/or your partner (if you have one) may be entitled to an overseas pension, benefit or allowance.

MSD may also use the information for statistical and research purposes, and for providing advice to Government.

The Ministry of Social Development and your Contracted Service Provider will exchange information about you in order to provide you with your correct financial assistance and other services. Your Contracted Service Provider may collect information from other agencies where that information is relevant to the services that the Contracted Service Provider is providing you.

You are not required to give the Ministry of Social Development or your Contracted Service Provider information, but if you do not give them, or us, all the information we ask for, your application for benefits and other assistance may be declined.

¹The term Contracted Service Providers has the meaning given by section 125A(1), Social Security Act 1964, and references to Contracted Service Provider in this privacy statement only apply where one has been assigned to you.

We may use information for social housing

Information you give us when you apply for assistance, and at any time after that, may also be used for social housing purposes² under the Housing Restructuring and Tenancy Matters Act 1992, including reviewing your eligibility for social housing or your income-related rent.

²Social housing is subsidised housing available to people in the greatest need of housing for the duration of their need. It is provided by Housing New Zealand and approved community housing providers.

We may contact health providers

The Ministry of Social Development or your Contracted Service Provider may contact health providers to check any health related information you give us.

We may compare the information you give us with information held by other agencies

The information you give us, or your Contracted Service Provider, may be compared with information held by other agencies such as Inland Revenue, the Ministry of Education, the Ministry of Justice, New Zealand Defence Force, Department of Corrections, New Zealand Customs Service, Department of Internal Affairs, Accident Compensation Corporation, Housing New Zealand Corporation, Ministry of Health, New Zealand Qualifications Authority, Tertiary Education Commission, Student Job Search, education providers, and Immigration New Zealand. It may also be compared with social security information (for example, pension or benefit information) held by other governments (including Australia, the Netherlands and Malta).

We may share information with Inland Revenue

Under the Tax Administration Act 1994, if you have dependent children, the information you give us, or your Contracted Service Provider, may be shared with Inland Revenue for the purpose of administering Working for Families Tax Credits. Inland Revenue may also:

- use the information for the purposes of child support, student loans and taxation
- disclose it to the Ministry of Business, Innovation, and Employment, Statistics New Zealand, the Ministry of Justice, the Accident Compensation Corporation, and the Ministry of Education
- disclose your personal information to your partner.

We may give information to employers, childcare providers, service providers and social housing providers

The Ministry of Social Development or your Contracted Service Provider may:

- give employers (and recruitment agencies, immigration advisors and immigration consultants acting on behalf of employers) information about you to find you employment and contact the employer to discuss the result of any job interview that you are referred to
- share information with childcare centres to administer your entitlement to childcare assistance
- give information about you to the Tertiary Education Commission, Workbridge, training providers, education providers, career services or other agencies that have a formal agreement to provide services on behalf of the Ministry of Social Development.
- share information about you with social housing providers (such as Housing New Zealand) to administer your housing-related assistance.

We may use your information to give you a better service

Other information that you give us or your Contracted Service Provider (for example, on your skills, aspirations, family circumstances) that is not required to assess your entitlement to a benefit may be used by us or your Contracted Service Provider to provide a better service to you.

You have the right to see your information and ask for it to be corrected

Under the Privacy Act 1993 you have the right to ask to see all information we, or your Contracted Service Provider, hold about you and to ask them, or us, to correct that information.

Obligations and signature

Change of circumstances

I must tell Work and Income or my Contracted Service Provider (where I have one assigned to me) immediately if either my partner or I:

- have a change in work situation (such as starting part-time, casual or full-time work, whether paid or unpaid)
- become self-employed/start to run a business
- have changes to my/our income or financial circumstances
- intend to travel overseas
- start/finish part-time or full-time study
- have changes to personal details (such as name, address or bank account number)
- have changes to my/our living situation (such as marriage or separation, starting or ending a civil union, starting or ending a de facto relationship with someone of the same or opposite sex, change in the number of children supported, change in accommodation costs)
- are imprisoned/held in custody on remand
- are admitted to or discharged from hospital
- have been granted an overseas pension
- have any other change that may affect my/our benefit entitlement or rate.

Not telling us about changes in your circumstances

I understand that if I do not tell Work and Income about changes in my life that might affect my benefit entitlement, or rate, that:

- my benefit may be reviewed and cancelled and
- I may have to pay back the total amount of any overpayment that I have received and
- Work and Income may impose a penalty (up to three times the value of the overpayment) or
- I may be prosecuted and fined or imprisoned.

By signing this application form, you agree to the following.

- I understand my responsibility to let Work and Income know about any changes in my circumstances and what will happen if I do not do this
- The information I have provided is true and complete
- I have read (or had explained to me) and understood the Privacy Statement contained in this application form.

Applicant's name (print)

Applicant's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Applicant partner's name (print)

Applicant partner's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year