# Housing Modification Grant Income and Asset Details



A service of the Ministry of Social Development

CLIENT NUMBER												)
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# Before you start

Please complete all questions - if not applicable write N/A.

**Recipient** – is the person or child needing the house modification.

**Applicant** – is the person or parent of a child needing the house modification.

**Owner** – is the owner of the property to be modified, if the owner lives at that property, and is neither the recipient nor the applicant.

# Recipient's details

The recipient is the person or child needing the house modification.

Surname or family n	ame
What is their da	Day Month Year
What is the add	Iress of the place that is to be modified?
Flat/house no.	Street name
Suburb	City
Do they own the	e property that is to be modified?
No	Yes ▶ Go to Question 8
Who owns the p	property?
First name(s)	
Surname or family n	ame
What is the resi	ipient's relationship to the owner of the property?
	pient's retationship to the owner of the property:

M27W – AUG 2009

additional income and assets details (page 5).

Applicant's details	8.	What is your name? (If you are the person needing the house modification, go to
The applicant can be:		Question 12.) First name(s)
<ul> <li>the person needing the house modification</li> </ul>		That name(s)
• the parent of a child needing the		
house modification.		Surname or family name
	9.	What is your date of birth?  Day Month Year
	10.	What is your contact telephone number?
	11.	Are you receiving or have you ever received any type of benefit?
		No Yes ▶ What is your client number?
Applicant's	12.	Do you have a partner?
partner's details		No ▶ Go to Question 15 Yes
Q12 note: A partner is your spouse		
(husband or wife), your civil union partner, or a person of the same or	13.	What is your partner's name?  First name(s)
opposite sex with whom you have a de facto relationship.		First name(s)
, , , , , , , , , , , , , , , , , , ,		Surname or family name
		Sumaine of fairing frame
	14.	Is your partner receiving, or have they ever received, any type of benefit?
		No Yes ▶ What is their client number?
Applicant's	15.	Do you have dependent children in your care?
children's details		No ▶ Go to Question 16 Yes ▶ Please provide details below:
<b>Q15 note:</b> Please give the names		Child's first name(s)/Surname or family name  Date of birth

of any children that you financially support and are living with you as a member of your family, including:

- stepchildren
- children at boarding school
- adopted children
- grandchildren
- mokopuna.

If you are caring for a child who is not your own you may be able to get other forms of assistance. Please ask us about this.

15.	Do you have dependent children in your care?							
	No ▶ Go to Question 16 Yes ▶ Please provide details below:							
	Child's first name(s)/Surname or family name	Date of birth						
	1.	/ /						
	2.	/ /						
	3.	/ /						

Applicant's assets	16.	Do you or you	ır partner hav	e any cash assets?		
<b>Q16 note:</b> Examples of cash assets include:		No (	Yes ▶ Pl	ease provide details below	<i>t</i> :	
• money in bank or savings		Type of asset		You	Your partner	Jointly owned
<ul><li>organisation</li><li>money lent to other people or</li></ul>				\$	\$	\$
<ul><li>organisations</li><li>money in Bonus Bonds, shares,</li></ul>				\$	\$	\$
debentures or government stock.						
Applicant's income	17.	Did you or yo	ur partner get	income in the last 5	;2 weeks?	
<b>Q17 note:</b> Examples of income include:		No	Yes ▶ Ple	ease provide details below	:	
<ul> <li>wages or salary</li> </ul>		Source				Amount (before tax)
accident compensation						\$
<ul> <li>farm or business income (include drawings)</li> </ul>						\$
• self employment						\$
<ul> <li>interest from savings or investments</li> </ul>						
dividends from shares						\$
<ul><li> income from rents</li><li> redundancy or termination type</li></ul>	18.	What income	do vou or voi	r partner expect to	get in the next 52 wee	de 2
payments	10.				-	:K5:
Child Support		No	Yes ▶ Pl	ease provide details below	:	
<ul> <li>maintenance payments</li> </ul>		Source				Amount (before tax)
<ul><li>boarders</li></ul>						\$
• Student Allowance, scholarship or Student Loan living cost payments						\$
<ul> <li>any other income, eg family trusts, overseas payments.</li> </ul>						\$
Give gross (before tax) amount.						\$
Applicant's expenses	19.	What are the	usual weekly	expenses and comn	nitments for you and v	your family?
p p · · · · · · p · · · · · ·		Item	,	•	•	Weekly amount
						\$
						\$
						\$
						\$
						\$
						\$
						\$
						\$
						\$
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						\$
						\$
						\$
						\$

M27W – AUG 2009

\$ \$ \$

## **Privacy Statement**

The legislation administered by the Ministry of Social Development allows us to check the information that you give us in this form.

This may happen when you apply for a benefit and at any time after that.

### The Privacy Act 1993 requires us to tell you that:

- The information you give us is collected under the authority of the legislation administered by the Ministry of Social Development.
- The information will be held by the Ministry of Social Development.
- The information is collected for the purposes of the legislation administered by the Ministry of Social Development (including Work and Income, Child, Youth and Family and other service lines of the Ministry), and in particular for:
  - granting benefits and other assistance under the Social Security Act 1964
  - providing employment related services
  - statistical and research purposes
  - providing advice to Government
  - care and protection needs of children
  - providing support and services for you and your family
  - providing education related services.
- Work and Income may contact health providers to verify any health related information you give us.
- Other information that you give us on your skills, aspirations, family circumstances etc, and that
  is not required to assess your entitlement to a benefit may be used to provide a better service to
  you by the Ministry of Social Development.
- The information you give us may be compared with information held by Inland Revenue, the
  Ministry of Justice, the Department of Corrections, the New Zealand Customs Service, the
  Department of Internal Affairs, the Accident Compensation Corporation, Housing New Zealand
  Corporation, Ministry of Health and Immigration New Zealand. It may also be compared
  with social security information (for example, pension or benefit information) held by other
  governments (including Australia and the Netherlands).
- Under the Tax Administration Act 1994, if you have dependent children, the information you give
  us may be shared with Inland Revenue for the purpose of administering Working for Families Tax
  Credits. Inland Revenue may also:
  - use the information for the purposes of child support, student loans and taxation
  - disclose it to the Department of Labour, Statistics New Zealand, the Ministry of Justice, the Accident Compensation Corporation, and the Ministry of Education
  - disclose your personal information to your partner.
- Under the Privacy Act 1993 you have the right to ask to see all information we hold about you, and to ask us to correct that information.
- You are not required to give us information, but if you do not give us all the information we ask
  for, your application for benefits may be declined.

# **Applicant's statement**

I have completed all the questions in this *Housing Modification Grant* Application, or this Application has been completed for me.

The information I have given is true and complete.

Applicant's signature			
	Day	Month	Year
Applicant's partner's signature			
	Day	Month	Year

# Additional Income and Assets

• mokopuna.

ask us about this.

If you are caring for a child who is not your own you may be able to get other forms of assistance. Please To be completed by the owner of the property to be modified, if the owner lives at that property, and is neither the recipient nor the applicant.

Owner's details	1.	What is your name? First name(s)	
		Surname or family name	
	2.	What is your date of birth?  Day Month Year	
	3.	What is your contact telephone number?	
	4.	Are you receiving or have you ever received any type of benefit?  No  Yes  What is your client number?	
Partner's details  Qs note: A partner is your spouse (husband or wife), your civil union partner, or a person of the same or opposite sex with whom you have a de facto relationship.	5.	Do you have a partner?  No  Yes ▶ Please provide details below:  What is your partner's name?  First name(s)	
		Surname or family name	
	7-	Is your partner receiving, or have they ever received, any type of ben  No  Yes What is your client number?	efit?
Children's details	8.	Do you have dependent children in your care?	
<b>Q8 note:</b> Please give the names of any children that you financially support and are living with you as a member of your family, including:		No Yes ▶ Please provide details below:  Child's first name(s)/Surname or family name  1.	Date of birth
• stepchildren		2.	1 1
<ul><li>children at boarding school</li><li>adopted children</li></ul>			1 1
grandchildren		3.	, ,

M27W – AUG 2009

Owner's assets	9.	Do you or your partner h	nave any cash assets?		
<b>Q9 note:</b> Examples of cash assets include:			Please provide details below		
money in bank or savings     crapication		Type of asset	You \$	Your pa	artner Jointly owned
<ul><li>organisation</li><li>money lent to other people or</li></ul>					
organisations			\$	\$	\$
<ul> <li>money in Bonus Bonds, shares, debentures or government stock.</li> </ul>			\$	\$	\$
Owner's income	10.	Did you or your partner	get income in the last	52 weeks?	
<b>Q10 note:</b> Examples of income include:		( ) No ( ) Yes ▶	Please provide details below	v:	
• wages or salary		Source			Amount (before tax)
accident compensation					\$
<ul> <li>farm or business income (include drawings)</li> </ul>					\$
<ul> <li>self employment</li> </ul>					\$
• interest from savings or investments					\$
dividends from shares     income from sources					
<ul> <li>income from rents</li> <li>redundancy or termination type payments</li> </ul>	11.	What income do you or	your partner expect to	get in the next 5	2 weeks?
• Child Support		No Yes ▶	Please provide details below	v:	
maintenance payments		Source			Amount (before tax)
• boarders					\$
<ul> <li>Student Allowance, scholarship or Student Loan living cost payments</li> </ul>					\$
<ul> <li>any other income, eg family trusts, overseas payments.</li> </ul>					\$
Give gross (before tax) amount.					\$
Owner's expenses	12.	What are the usual wee	kly expenses and com	mitments for you	•
		Item			Weekly amount
					\$
					\$
					\$
					\$
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  - providing employment related services
  - statistical and research purposes
  - providing advice to Government
  - care and protection needs of children
  - providing support and services for you and your family
  - providing education related services.
- Work and Income may contact health providers to verify any health related information you give us.
- Other information that you give us on your skills, aspirations, family circumstances etc, and that is not required to assess your entitlement to a benefit may be used to provide a better service to you by the Ministry of Social Development.
- The information you give us may be compared with information held by Inland Revenue, the
  Ministry of Justice, the Department of Corrections, the New Zealand Customs Service, the
  Department of Internal Affairs, the Accident Compensation Corporation, Housing New Zealand
  Corporation, Ministry of Health and Immigration New Zealand. It may also be compared
  with social security information (for example, pension or benefit information) held by other
  governments (including Australia and the Netherlands).
- Under the Tax Administration Act 1994, if you have dependent children, the information you give us may be shared with Inland Revenue for the purpose of administering Working for Families Tax Credits. Inland Revenue may also:
  - use the information for the purposes of child support, student loans and taxation
  - disclose it to the Department of Labour, Statistics New Zealand, the Ministry of Justice, the Accident Compensation Corporation, and the Ministry of Education
  - disclose your personal information to your partner.
- Under the Privacy Act 1993 you have the right to ask to see all information we hold about you, and to ask us to correct that information.
- You are not required to give us information, but if you do not give us all the information we ask for, your application for benefits may be declined.

### **Owner's statement**

I have completed all the questions in this *Housing Modification Grant* Application, or this Application has been completed for me.

The information I have given is true and complete.

Owner's signature			
	Day	Month	Year
Owner's partner's signature			
	Day	Month	Year

OFFICE USE O	ONLY		
Decision:			
Amount applied for:	\$	Amount test deduction:	\$
Income test deduction:	\$	Grant amount approved:	\$
Fax sent to Enable NZ	Yes Day Month Year		
	<b>54,</b>		
	Assess	sing Officer's signature	
			Day Month Year