

Extraordinary Care Fund

Grant application



Work and Income
Te Hiranga Tangata

A service of the Ministry of Social Development

If you are getting an Orphan's or Unsupported Child's Benefit for a child in your care, you can apply for a grant from the Extraordinary Care Fund. The fund helps support children who are showing promise in a particular area or experiencing difficulties that are significantly impacting on their development.

You are welcome to apply for a grant of up to \$2,000 each financial year (1 July – 30 June).

If you are caring for more than one child, you can apply for a grant for each child.

You can find more information online at www.workandincome.govt.nz or you can ask us.

What you need to do

1. Fill out the application form.
2. Gather the things you need to provide to support your application.
3. Drop the form and supporting documents into one of our service centres. You don't need an appointment to do this.

If you do want to talk to someone before submitting your application you will need to make an appointment. Call us at least one week before the closing date of the funding round.

You can only apply when the funding rounds are open. The dates of the funding rounds are on our website or you can ask us.

Checklist

Use the checklist to tick off all the documents you need for your meeting with us. It is important that all your supporting documents are included or we won't be able to consider your application. If you are unable to, please talk with us.

Things you must bring

Identification for you such as your Community Services Card or SuperGold Card

Proof of the cost you are applying for (for example a quote, receipt, or a letter requesting payment from an organiser)

A letter from an independent person like a teacher, coach, doctor or other person of standing in the community who can support the application.

Please check your supporting letter:

• is signed and dated

• is on letterhead and/or has contact details and professional registration

• explains how the grant will help the child

• Tells us their involvement with the child

If you are applying for \$500 or more

A second letter of support from another independent person

If the cost is more than \$2,000

If the cost is more than \$2,000 you will need to show how you can pay the rest of the cost.

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Applicant details

If you have received a benefit or extra financial help from us before, write your client number here if you know it. This number can be found on your Community Services Card if you have one.

Client number

 | |

1

What is your full name?

Mr Mrs Ms Miss Other

First and middle names

Surname or family name

2

What date were you born?

Day Month Year

3

Where do you live?

Flat/House number Street Name

Suburb

Town/City

4

How else can we contact you?

Tick the best way for us to contact you

Home phone	()	
Mobile phone	()	
Other phone	()	
Email		

HOW TO ANSWER Q3:

If you live in a rural area, your flat/house number could include your RAPID number, fire number, emergency services number.

HOW TO ANSWER Q4:

Please only give us contact details you would like us to use.

Child one

Please answer the following questions about the grant you are applying for.

5

What is the child's name?

First and middle names

Surname or family name

6

When was the child born?

Day Month Year

7

Why are you applying for a grant for this child? Tick the box that applies

- To help with costs because the child is **experiencing difficulties** that significantly impact on their development.
- To help with costs because the child is **showing promise** through high achievement in a particular area.

8

What will the grant be used for?

9

How will the grant benefit the child?

10

If successful, over what period of time will you be using the grant?

11

How much money is required?

\$

12

Does the grant cover the full cost of the activity or item?

- No Yes

[Go to question 15](#)



ATTACHMENT FOR Q9:

You need to provide at least one letter of support for your application.

If you are applying for \$500 or more, you need to provide at least two letters.

These letters could be from an independent person like a teacher, coach or person of standing in the community.



ATTACHMENT FOR Q10:

If you are applying for costs that you have already paid for, you will need to show proof of these.



ATTACHMENT FOR Q11:

You need to provide proof of this cost.

13

What is the full cost of the activity or item that is needed?

\$

ATTACHMENT FOR Q14:

You will need to provide evidence of your ability to pay the rest (for example a bank statement or letter showing you have received other funding).

14

How are you going to pay for the rest?

It has already been paid.

HOW TO ANSWER Q15:

Please tell us the names of the organisations you have applied to, the outcome of the applications and how much money you received.

15

Have you applied for a grant for this child from any other organisation for this purpose?

No

Yes

Please provide details below

If you are not applying for other children, please go to the declaration on page 8

Supporting documents checklist

Have you attached:

- identification for yourself
- supporting documents from an independent person of standing in the community that the child is either **showing promise** or **experiencing difficulties**
- a second letter of support if you're applying for \$500 or more
- proof of the cost you're applying for
- if the cost is more than \$2000, show how you can pay the rest

Child two

Please answer the following questions about the grant you are applying for.

16

What is the child's name?

First and middle names

Surname or family name

17

When was the child born?

Day Month Year

18

Why are you applying for a grant for this child? Tick the box that applies

To help with costs because the child is **experiencing difficulties** that significantly impact on their development.

To help with costs because the child is **showing promise** through high achievement in a particular area.

19

What will the grant be used for?



ATTACHMENT FOR Q20:

You need to provide at least one letter of support for your application.

If you are applying for \$500 or more, you need to provide at least two letters.

These letters could be from an independent person like a teacher, coach or person of standing in the community.

20

How will the grant benefit the child?

21

If successful, over what period of time will you be using the grant?



ATTACHMENT FOR Q21:

If you are applying for costs that you have already paid for, you will need to show proof of these.

22

How much money is required?

23

Does the grant cover the full cost of the activity or item?

No

Yes

[Go to question 26](#)

24

What is the full cost of the activity or item that is needed?

\$

ATTACHMENT FOR Q25:

You will need to provide evidence of your ability to pay the rest (for example a bank statement or letter showing you have received other funding).

25

How are you going to pay for the rest?

It has already been paid.

HOW TO ANSWER Q26:

Please tell us the names of the organisations you have applied to, the outcome of the applications and how much money you received.

26

Have you applied for a grant for this child from any other organisation for this purpose?

No

Yes

If you are not applying for other children, please go to the declaration on page 8

Supporting documents checklist

Have you attached:

- identification for yourself
- supporting documents from an independent person of standing in the community that the child is either **showing promise** or **experiencing difficulties**
- a second letter of support if you're applying for \$500 or more
- proof of the cost you're applying for
- if the cost is more than \$2000, show how you can to pay the rest

Child three

Please answer the following questions about the grant you are applying for.

27

What is the child's name?

First and middle names

Surname or family name

28

When was the child born?

Day Month Year

29

Why are you applying for a grant for this child? Tick the box that applies

- To help with costs because the child is **experiencing difficulties** that significantly impact on their development.
- To help with costs because the child is **showing promise** through high achievement in a particular area.

30

What will the grant be used for?



ATTACHMENT FOR Q31:

You need to provide at least one letter of support for your application.

If you are applying for \$500 or more, you need to provide at least two letters.

These letters could be from an independent person like a teacher, coach or person of standing in the community.

31

How will the grant benefit the child?

32

If successful, over what period of time will you be using the grant?



ATTACHMENT FOR Q32:

If you are applying for costs that you have already paid for, you will need to show proof of these.

33

How much money is required?

34

Does the grant cover the full cost of the activity or item?

- No Yes

[Go to question 37](#)

35

What is the full cost of the activity or item that is needed?

\$

ATTACHMENT FOR Q36:

You will need to provide evidence of your ability to pay the rest (for example a bank statement or letter showing you have received other funding).

36

How are you going to pay for the rest?

It has already been paid.

HOW TO ANSWER Q37:

Please tell us the names of the organisations you have applied to, the outcome of the applications and how much money you received.

37

Have you applied for a grant for this child from any other organisation for this purpose?

No

Yes

Supporting documents checklist

Have you attached:

identification for yourself

supporting documents from an independent person of standing in the community that the child is either **showing promise** or **experiencing difficulties**

a second letter of support if you're applying for \$500 or more

proof of the cost you're applying for

if the cost is more than \$2000, show how you can pay the rest

Declaration

- I will use all of the funds received only for the purpose described in this application and will notify Work and Income if the funds are no longer needed.
- I have completed all of the questions in this application.
- The information I have provided is true and complete.

Your name (print)

Your signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year