

Extraordinary Care Fund Grant application



Work and Income
Te Hiranga Tangata

A service of the Ministry of Social Development

If you are receiving an Orphan's or Unsupported Child's Benefit for a child in your care, you can apply to the Extraordinary Care Fund for a grant of between \$100 and \$2,000 each financial year (1 July – 30 June). The Fund is designed to help you meet the additional costs of supporting a child who is:

- showing promise through high achievement in a particular area, or
- experiencing difficulties that are significantly impacting on their development.

You will need to provide proof of this to support your application.

If you need more information before you apply, you can find it online at www.workandincome.govt.nz or you can ask us.

How you apply

Once you have filled out the application form and gathered the supporting information, you need to ring us to arrange an appointment to bring your application to a Work and Income office. We will check your application and make sure you have everything you need.

You can only apply for a grant when the applications for the funding rounds are open. The dates of the funding rounds are on our website or you can ask us. Your appointment will need to be booked at least one week before the closing date of the funding round.

We will let you know the outcome approximately five weeks after applications close.

What you need to provide

Before we consider your application you must provide all the documents we need for each child you are applying for. If you are unable to, please talk with us.

Once you have filled out this application, use the checklist to tick off all the documents you need for your meeting with us. It is important that all your supporting documents are included.

Identification for you such as your Community Services Card or SuperGold Card

Supporting documents from an independent person and/or a person of standing in the community that the child is either:

- **showing promise**, for example a letter of support from a school principal, sports coach or music teacher, or
- **experiencing difficulties** for example, a letter from a principal or Resource Teacher: Learning and Behaviour (RTL) or a medical professional.

A second letter of support if you're applying for \$500 or more

Proof of the cost that you're applying for, for example a quote or receipt. If the cost relates to something like a representative trip, this could be a letter requesting payment from an organiser.

If the cost is more than \$2,000 you will need to provide evidence of your ability to pay the rest of the cost.

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Applicant details

If you have received a benefit or extra financial help from us before, write your client number here if you know it. This number can be found on your Community Services Card if you have one.

Client number

 | |

1

What is your full name?

Mr Mrs Ms Miss Other

First and middle names

Surname or family name

2

What date were you born?

Day Month Year

3

Where do you live?

Flat/House number Street Name

Suburb

Town/City

4

How else can we contact you?

Tick the best way for us to contact you

Home phone	()	
Mobile phone	()	
Other phone	()	
Email		

HOW TO ANSWER Q3:

If you live in a rural area, your flat/house number could include your RAPID number, fire number, emergency services number.

HOW TO ANSWER Q4:

Please only give us contact details you would like us to use.

Child one

Please answer the following questions about the grant you are applying for.

5

What is the child's name?

First and middle names

Surname or family name

6

When was the child born?

Day Month Year

7

Why are you applying for a grant for this child? Tick the box that applies

- To help with costs because the child is **experiencing difficulties** that significantly impact on their development.
- To help with costs because the child is **showing promise** through high achievement in a particular area.

8

What will the grant be used for?

9

How will the grant benefit the child?

10

If successful, over what period of time will you be using the grant?

11

How much money is required?

\$

12

Does the grant cover the full cost of the activity or item?

- No Yes

[Go to question 15](#)



ATTACHMENT FOR Q9:

You need to provide at least one letter of support for your application.

If you are applying for \$500 or more, you need to provide at least two letters.

These letters could be from an independent person like a teacher, coach or person of standing in the community.



ATTACHMENT FOR Q10:

If you are applying for costs that you have already paid for, you will need to show proof of these.



ATTACHMENT FOR Q11:

You need to provide proof of this cost.

13

What is the full cost of the activity or item that is needed?

\$

ATTACHMENT FOR Q14:

You will need to provide evidence of your ability to pay the rest (for example a bank statement or letter showing you have received other funding).

14

How are you going to pay for the rest?

It has already been paid.

HOW TO ANSWER Q15:

Please tell us the names of the organisations you have applied to, the outcome of the applications and how much money you received.

15

Have you applied for a grant for this child from any other organisation for this purpose?

No Yes

If you are not applying for other children, please go to the declaration on page 8

Supporting documents checklist

Have you attached:

- identification for yourself
- supporting documents from an independent person of standing in the community that the child is either **showing promise** or **experiencing difficulties**
- a second letter of support if you're applying for \$500 or more
- proof of the cost you're applying for
- if the cost is more than \$2000, evidence of your ability to pay the rest

Child two

Please answer the following questions about the grant you are applying for.

16

What is the child's name?

First and middle names

Surname or family name

17

When was the child born?

Day Month Year

18

Why are you applying for a grant for this child? Tick the box that applies

- To help with costs because the child is **experiencing difficulties** that significantly impact on their development.
- To help with costs because the child is **showing promise** through high achievement in a particular area.

19

What will the grant be used for?

 **ATTACHMENT FOR Q20:**

You need to provide at least one letter of support for your application.

If you are applying for \$500 or more, you need to provide at least two letters.

These letters could be from an independent person like a teacher, coach or person of standing in the community.

20

How will the grant benefit the child?

21

If successful, over what period of time will you be using the grant?

 **ATTACHMENT FOR Q21:**

If you are applying for costs that you have already paid for, you will need to show proof of these.

22

How much money is required?

\$

23

Does the grant cover the full cost of the activity or item?

- No Yes

[Go to question 26](#)

24

What is the full cost of the activity or item that is needed?

\$

ATTACHMENT FOR Q25:

You will need to provide evidence of your ability to pay the rest (for example a bank statement or letter showing you have received other funding).

25

How are you going to pay for the rest?

It has already been paid.

HOW TO ANSWER Q26:

Please tell us the names of the organisations you have applied to, the outcome of the applications and how much money you received.

26

Have you applied for a grant for this child from any other organisation for this purpose?

No

Yes

If you are not applying for other children, please go to the declaration on page 8

Supporting documents checklist

Have you attached:

- identification for yourself
- supporting documents from an independent person of standing in the community that the child is either **showing promise** or **experiencing difficulties**
- a second letter of support if you're applying for \$500 or more
- proof of the cost you're applying for
- if the cost is more than \$2000, evidence of your ability to pay the rest

Child three

Please answer the following questions about the grant you are applying for.

27

What is the child's name?

First and middle names

Surname or family name

28

When was the child born?

Day Month Year

29

Why are you applying for a grant for this child? Tick the box that applies

- To help with costs because the child is **experiencing difficulties** that significantly impact on their development.
- To help with costs because the child is **showing promise** through high achievement in a particular area.

30

What will the grant be used for?



ATTACHMENT FOR Q31:

You need to provide at least one letter of support for your application.

If you are applying for \$500 or more, you need to provide at least two letters.

These letters could be from an independent person like a teacher, coach or person of standing in the community.

31

How will the grant benefit the child?

32

If successful, over what period of time will you be using the grant?



ATTACHMENT FOR Q32:

If you are applying for costs that you have already paid for, you will need to show proof of these.

33

How much money is required?

\$

34

Does the grant cover the full cost of the activity or item?

- No Yes

[Go to question 37](#)

35

What is the full cost of the activity or item that is needed?

\$

ATTACHMENT FOR Q36:

You will need to provide evidence of your ability to pay the rest (for example a bank statement or letter showing you have received other funding).

36

How are you going to pay for the rest?

It has already been paid.

HOW TO ANSWER Q37:

Please tell us the names of the organisations you have applied to, the outcome of the applications and how much money you received.

37

Have you applied for a grant for this child from any other organisation for this purpose?

No

Yes

Supporting documents checklist

Have you attached:

- identification for yourself
- supporting documents from an independent person of standing in the community that the child is either **showing promise** or **experiencing difficulties**
- a second letter of support if you're applying for \$500 or more
- proof of the cost you're applying for
- if the cost is more than \$2000, evidence of your ability to pay the rest

Declaration

- I will use all of the funds received only for the purpose described in this application and will notify Work and Income if the funds are no longer needed.
- I have completed all of the questions in this application.
- The information I have provided is true and complete.

Your name (print)

Your signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year